

## CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 28<sup>TH</sup> APRIL 2015

### MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Paul Bratt, Gerald Kay and Ann Sheridan

**IN ATTENDANCE:** Gillian Muir (Parish Clerk & Responsible Financial Officer) and 4 members of the public

**NOT IN ATTENDANCE:** Cllrs Ireton, Lis and PC Fryer

**PUBLIC PARTICIPATION:** Fly tipping was reported at the top of the Old Road beyond Cross Haw Lane. The Clerk will ask Police to carry out a check on a van parked on the layby that may have carried out the tipping.

**1. Apologies for Absence:** Cllr Diane Elphinstone

**2. Code of Conduct and Disclosable Pecuniary Interests**

a. Cllr Sheridan recorded a Disclosable Pecuniary Interests (DPI) in relation to item 8.b.3 as the owner of the property being considered in the planning application.

b. No requests were made for DPI dispensations in connection with items on this Agenda.

**3. Highways and Street Lighting, Road Signage and Boundary Markers**

a. Requests for action on highways, streetlights, road signage and boundary markers

Concerns were raised about the poor state of Reby's Lane, a popular cycle route, and the potential danger the road surface poses to riders. The Clerk will request that repairs to Reby's Lane should be prioritised.

Potholes in Newby and water run off onto the road at Wenning Bridge will be reported. The Clerk will write to Dacre Estate Agents to request the removal of signage from verges on the A65 and the Newby village green.

b. Updates and further action on outstanding issues

The Old Road from Ingleton to Clapham is included in the patch repair programme for the coming year. The white paint marks areas to be repaired in the patch repair programme commencing in April. NYCC Highways does not have responsibility for the missing gate at Clapham underpass: gates are not part of its maintenance obligations as they are primarily for stock control. A request has been made to Network Rail to paint the road bridge. The damaged concrete gas pipeline post on Station Road has been repaired by the National Grid.

**4. Minutes of the previous meeting**

Council **RESOLVED** that Minutes of the Clapham cum Newby Parish Council meetings held on 24<sup>th</sup> March 2015 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

**5. On-going issues**

**5.1 Installation of the new fingerpost sign at Clapham Station**

The signpost has now been installed. Many positive comments have been received.

**RESOLVED** that the new sign should become part of the asset register and insured for £2850.

**5.2 Development of the Old Mercedes Garage site**

The owner would like to name the development Farrer Close and has asked for the council's view. After consultation with members of the family, the council would prefer that the site is named after a local landmark e.g. Ingleborough Close

18/2015/15634: Reserved matters application (appearance, scale and landscaping) pursuant of outline planning application 18/2012/13161, Former Dalesview Garage site, Old road, Clapham was considered at this point. There were 2 concerns.

1. The electric gates at the entrance to the development situated off the Old Road: the council strongly objects to the installation of electric gates (or gates of any kind) at the entrance to the development as it is not in keeping with a small Dales village like Clapham. Clapham has a vibrant, welcoming community with a busy school, 2 churches and many active community groups. There is also a very low crime rate. The council believes there is no need for a gated community that will segregate residents living there from the rest of the village. It may also attract purchasers looking for 2nd homes rather than people who wish to live and work in area full time. Lastly, the gates may also cause an obstruction on the highway caused by vehicles having to wait for the gates to open prior to entering the development.

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2. Parking spaces: the council would like to request that the parking areas are made of grass-crete rather than concrete. This is a more sustainable form of paving that will allow water to drain naturally.

### 5.3 Parish Maintenance Matters

#### a. Update and future maintenance work

Peter Everson will be the new Parish Caretaker from 1<sup>st</sup> April 2015. Cllr Dawson met with Mr Everson to discuss jobs pending. The cost of restoring the water supply to the ornamental fountain will be investigated, the Egg Shell Lane sign will be re-painted and the village entrance signs will be cleaned. The caretaker will also look for small pockets of flooding on the highways after heavy rainfall. The Clerk has written to J Hartley & son confirming that they have been given the churchyard mowing contract.

b. The annual safety inspection of memorials within the closed churchyard of St James' was held over until the next meeting.

#### c. Update and allocation of the Forest of Bowland AONB grant

The Clerk has written to Forest of Bowland AONB thanking them for the donation of £1400 for lengthsman activities. The AONB would like a brief report at the end of 2015-16 outlining how the funding has been spent to date.

The Clerk has written to Robert Close confirming that he has been given the contract to carry out drainage improvements at Keasden Church.

The owners of Farrer Lodge, Construction and Shopfitting Services (CSS) Ltd, has given permission to install a parish notice board on their land, adjacent to the post box. Cllr Dawson will find out when the notice board will be ready to fit.

### 5.4 Hyperfast Broadband

Cllr Sheridan provided an update on progress of the project: B4RN has approved the network route; the digging for shares scheme will be promoted further and the Mewith to Bentham route is fully funded.

### 5.5 The village shop

A final report was provided. The village shop is now open and progress so far is good: takings are on target; a donation has been made to fund two part time weekend supervisor positions and a book keeping administrator post has been created to support the shop manager and treasurer.

### 5.6 Development of the webpage

All relevant documentation has been sent to the administrator for the Clapham Yorkshire website. A draft copy of the webpages will be circulated to councillors for approval prior to going live.

### 5.7 Development of a Community Emergency Plan

In Cllr Elphinstone's absence, this item was held over to the next meeting.

### 5.8 Reinstatement of the Ornamental Drinking Fountain water supply

Due to workload the Clerk has not been able to gather estimates for this project. The Caretaker will investigate the cost of installing a solar pump to obtain water from the beck. In the autumn, Yorkshire Dales Millennium Trust may soon have grants that would cover 90% of the cost of works to improve heritage features. Three up to date quotes for the work would be required.

## 6. Finance

a. **RESOLVED** to pay accounts as detailed in the financial statement for April 2015. These include:

- £263 Subscription to YLCA
- £50 donation to Scandimoot under LGA 1972, Section 145
- £19.51 expenses to the Clerk, Gillian Muir

b. Statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

**RESOLVED** to accept insurance cover costing £265 including 6% insurance premium tax. This is the 2<sup>nd</sup> year of a 3-year long term agreement with the insurers, Hiscox Ltd. The cover includes public liability £10 million, employers liability £10 million, officials indemnity £500K, fidelity guarantee £150K, street furniture to a value of £14550 (including the new tri-directional sign at Clapham Station) and £5500 for the war memorial.

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- c. The actual spend for 2014-15 was compared with the budget set at the start of the year.
- d. The Clerk outlined preparations for the internal audit on 6th May 2015 which are well underway.
- e. A VAT claim of £428.43 has been submitted to HMRC.
- f. PAYE for the Clerk's earnings was reviewed. HMRC need to reimburse a £96 overpayment to the council.

## 7. Planning

### a. Applications:

1. 18/2015/15609 Conversion and extension of existing garage/former barn to form a new dwelling, Tenter Hill House, Henbusk Lane, Clapham. Council had no objections.
2. 18/2015/15563 Proposal to form new opening in stone wall within curtilage of Grade II listed building, Flying Horseshoe Caravan Site, Station Road, Clapham. Council had no objections. The Clerk was instructed to write to the owner of the caravan site to suggest that a gate be installed at the Station Road entrance to prevent livestock entering the site.
3. 18/2015/15634: Reserved matters application (appearance, scale and landscaping) pursuant of outline planning application 18/2012/13161, Former Dalesview Garage site, Old road, Clapham. Refer to item 5.2 for comments.

### b. Decisions

1. C/18/622 Full planning permission for partial demolition of existing curtilage building and rebuild to create studio workshop and ancillary accommodation, 4 Gildersbank, Clapham. Approved.
2. C/18/622A/LB Listed building consent for partial demolition of existing curtilage building and rebuild to create studio workshop and ancillary accommodation, 4 Gildersbank, Clapham. Approved.
3. C/18/65P: full planning permission for erection of two bedroomed bungalow, Old Mason's Yard, Clapham. Awaiting decision.
4. C/18/140B/LB listed building consent for provision of en-suite bathroom, Fall View, Clapham. Approved.
5. C/18/101H/LB listed building consent for restoration of Reginald Farrer's pond and rockery, Shamba, Clapham. Refused. The decision notice will be circulated to councillors for information.

### c. Planning issues and correspondence

1. YDNP Local Plan 2015-2030: Housing Policy & Infrastructure Plan – public consultation. Cllr Dawson will investigate this further.
2. 18/2014/14945 The Old Dairy Mewith  
CDC planning enforcement intends to carry out an inspection of the site to determine if conditions relating to demolition of the larger agricultural building have been fulfilled.

## 8. Correspondence

### a. Items on the current circulation list not otherwise covered in this Agenda.

1. YLCA Provision of Services Agreement 2015-2016 – council noted and approved the agreement.

### b. Items of correspondence received too late to be circulated prior to this meeting.

1. Notification was received from YDNPA that a semi mature larch tree located in the front garden of Marten House, Clapham will be removed.

Council considered the following planning applications:

2. Proposed works to protected trees 18/2015/15691 at Flying Horseshoe Caravan Site, Clapham Station. Council had no objections.
3. 18/2015/15669 Single storey extension to front elevation, Dovenanter Cottages, Keasden Road. Cllr Sheridan left the meeting when this application was discussed. Council had no objections.

## 9. Items of information

- a. The Clerk has written to the owners of Diner 65 enquiring about its future. There is a concern that the property has been left empty for a long period of time.

RESOLVED to contact the Police to request that the property is checked regularly.

- b. The council will decline the kind offer of a used filing cabinet found in the village shop and will suggest that it is advertised locally so that a new home can be found.

## 10. Date of the next meeting of Clapham cum Newby Parish Council

RESOLVED that the next meeting will be held on Tuesday 26<sup>th</sup> May 2015, 7.30pm at Clapham Village Hall.

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