

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 26TH MAY 2015

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Diane Elphinstone, Gerald Kay and Ann Sheridan

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllrs Ireton and Lis and 4 members of the public

NOT IN ATTENDANCE: PC Fryer

PUBLIC PARTICIPATION: none

1. Apologies for Absence: Cllr Paul Bratt

2. Code of Conduct and Disclosable Pecuniary Interests

a. Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this Agenda

Cllrs Dawson, Elphinstone, Price and Sheridan have DPI in relation to item 8.a.1 due to their involvement with Clapham Hyperfast.

b. Requests for DPI dispensations in connection with items on this Agenda.

Cllrs Elphinstone and Sheridan were granted dispensations until May 2018 in relation to agenda item 8.a.1 to enable the meeting to be quorate and parish council business to be conducted.

3. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

No requests were made.

b. Updates and further actions on outstanding issues

Fly tipping at the top of Clapham Old Road has been reported. PC Martin's enquiries regarding the dumped TV were unsuccessful although the TV has now been removed. Road surface repairs on Reebys Lane will start on 15th June. Potholes in Newby have been reported and will be fixed as part of the ongoing patch work repair programme. NYCC Highways will investigate water run off at Wenning Bridge. The Clerk has written to Dacre Estate Agents in Settle to request the removal of advertising signage on the A65 verges and Newby village green. Network Rail will consider the council's request to paint the station footbridge and the railway bridge across Station Road imminently. It was noted that Reebys Lane was closed temporarily due to works being carried out by Yorkshire Water.

4. Minutes of the previous meeting

Council **RESOLVED** that Minutes of the Clapham cum Newby Parish Council meetings held on 28th April 2015 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

5. On-going issues

5.1 Development of the Old Mercedes Garage site

After consultation with members of the Farrer family, the owner of McConnell Homes Ltd was advised to name the development after a local landmark. The owner has closed access to the site after concerns were raised by a local resident to the presence of travellers in the area. CDC has not yet reached a decision regarding the reserved matters application 18/2015/15634.

5.2 Parish Maintenance Matters

a. The annual safety inspection of memorials within the closed churchyard of St James' was conducted by Cllrs Price and Kay. One gravestone is in need of repair which will be carried out soon. In response to a request from St James Parochial Church Council, Cllr Dawson and the Caretaker will investigate the damaged slabs on the bottom path of the churchyard. A report will be given at the June meeting.

b. Future maintenance work in the parish

The caretaker has re-painted the Egg Shell Lane street sign and cleaned the market cross. Cllr Dawson will liaise with Peter Everson on the next set of tasks.

c. Forest of Bowland AONB grant

The drainage improvements works at Keasden Church have been completed. Cllr Dawson will find out when

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the notice board at Clapham Station will be ready for installation.

5.3 Provision of Hyperfast Broadband

Cllr Sheridan provided an updated on progress to date. All works are currently on schedule.

5.4 Development of the webpage

RESOLUTION: approval was given for the draft web page to go live.

5.5 Development of a Community Emergency Plan (CEP)

Cllr Elphinstone is working with NYCC to develop a CEP. NYCC has provided a flood map for Clapham. A flood map for Newby will be requested. Ingleborough Estate is willing to provide space to store sandbags (supplied by NYCC) for properties at risk of flooding. The Estate carries out monthly checks on the sluice gates with the Environment Agency so this does not need to be included in the CEP. The village hall could act as an emergency centre. A limited number of small grants area available from Rural Action Yorkshire to enable the hall to become more emergency resilient e.g. for the installation of telephone and broadband. NYCC recommend the CEP should be kept by the parish council to protect data collected on vulnerable homes.

Cllr Elphinstone has also made enquiries regarding a community defibrillator. A defibrillator is only effective when used in conjunction with CPR. As such, volunteers willing to be trained in CPR need to be recruited. An article will be written for the Clapham Newsletter to publicise the need for volunteers for the project to be a success. Members of the public who are interested should contact the Clerk.

Cllr Elphinstone was thanked for her hard work on this project.

5.6 Reinstatement of the Ornamental Drinking Fountain water supply

The Caretaker will investigate the cost of installing a solar pump. A report will be given at the next meeting.

6. Diner 65 building

In answer to concerns raised regarding security of the empty Diner 65 building, PC Martin confirmed that the Police can monitor the premises but have very little powers relating to trespass. The owners must claim trespass.

RESOLUTION: the Clerk will write to Little Chef, the owners of Diner 65, to highlight the council's concerns regarding security.

7. Finance

a. **RESOLUTION:** authorisation was given to pay the following accounts as detailed in financial statement for May 2015. These include:

- £265 for insurance to Broker Network Ltd
- £11.52 for Clerk's expenses to Gillian Muir

b. Statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. The 2014-15 internal audit report carried out by Yorkshire Internal Auditors Ltd was noted.

d. The Accounting Statement for the 2014-15 Annual Return was approved and duly signed by the Chairman and Clerk.

e. The Annual Governance Statement for the 2014-15 Annual Return was approved and duly signed by the Chairman and Clerk.

f. The Pension Regulator has written to the council regarding new legislation on workplace pensions. Every employer with at least one member of staff must automatically enrol employees who are eligible for a workplace pension. The deadline for implementation for Clapham cum Newby Parish Councils is 1st May 2017. The Clerk will make enquiries to determine the process for setting up a pension scheme.

g. The Clerk, Gillian Muir, was nominated as the point of contact for the pension regulator for communications regarding the workplace pension scheme

8. Planning

a. Applications:

1. 18/2015/15702 Erection of cabinet to house electronic telecommunications equipment, Reebys Lane, Keasden. Council supported this application as it is an important community project.
2. C/18/615C full planning permission for replacement of uPVC glass conservatory with stone built and natural slate roofed lean-to garden room, Deighton House, Riverside, Clapham. Council supported this application.
3. 18/2015/15771 Creation of new door opening, new oil tank and satellite dish and single storey garage

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to one side, Inglenook, Green Close, Clapham. Council supported this application.

b. Decisions

1. C/18/65P: full planning permission for erection of two bedroomed bungalow, Old Mason's Yard, Clapham. Awaiting decision.
2. 18/2015/15609 Conversion and extension of existing garage/former barn to form a new dwelling, Tenter Hill House, Henbusk Lane, Clapham. Awaiting decision.
3. 18/2015/15563 Proposal to form new opening in stone wall within curtilage of Grade II listed building, Flying Horseshoe Caravan Site, Station Road, Clapham. Awaiting decision.
4. 18/2015/15634: Reserved matters application (appearance, scale and landscaping) pursuant of outline planning application 18/2012/13161, Former Dalesview Garage site, Old road, Clapham. Awaiting decision.

c. Other planning issues and correspondence

1. YDNP Local Plan 2015-2030: Housing Policy & Infrastructure Plan – public consultation. Cllr Dawson reviewed the consultation and had no comments to make.
2. 18/2014/14945 The Old Dairy Mewith
CDC planning enforcement has visited the site and reported that the large agricultural building has now been demolished and all the issues relating to 18/2014/14945 have been resolved. The planning enforcement file is now closed.
3. Flying Horseshoe Caravan Site
The Clerk will write to the owner of the caravan site to suggest that a gate be installed at the Station Road entrance to prevent livestock entering the site.

9. Correspondence

- a. Items on the current circulation list not otherwise covered in this Agenda
1. Review and Renewal of North Yorkshire County Council Subsidised Local Bus Service Contracts in the Areas of Ryedale and Craven: The Clerk will write to NYCC to voice the council's support the 581 bus service which is currently fully subsidised.
 - b. Items of correspondence received too late to be circulated prior to this meeting.
 1. Rural policing survey: the Chairman will complete this survey on behalf of the council.
 2. Craven Cleaner, Safer and Green Strategy 2015 – 2021: the Clerk will respond to this survey highlighting that Clapham Development Association organises a litter pick 3 times per year in Clapham village and individual residents pick up litter on a daily basis.
 3. Julian Smith MP: surgeries will take place in Ripon on 29th May between 15.00 and 16.30 and Skipton on 6th June between 14.30 and 16.00.

10. Items of information

It was noted that CDC's new collection point policy for wheelie bins will start in Clapham imminently. Residents affected by the change were contacted in May.

11. Date of the next meeting

The next meeting of Clapham cum Newby Parish Council will be held on Tuesday 23rd June 2015, 7.30pm at Clapham Village Hall.

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