

# CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 28TH JUNE 2016

## MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Paul Bratt, Gerald Kay and Ann Sheridan

**IN ATTENDANCE:** Gillian Muir (Parish Clerk & Responsible Financial Officer), PC Dave Ridler and 1 member of the public.

**PUBLIC PARTICIPATION:** none

**1. Apologies for Absence:** Cllr Diane Elphinstone

**2. Code of Conduct and Disclosable Pecuniary Interests**

**a.** Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.

**b.** No requests were made for DPI dispensations in connection with items on this Agenda.

**3. Police Report**

PC Dave Ridler outlined the roles of the Craven Safer Neighbourhood and Response teams. North Yorkshire Police community messaging and Farm Watch schemes were highlighted. The Skipton area will soon have its own speed monitoring van. Eleven incidents have been recorded in Clapham. Sheep thefts were discussed. The public are advised to call 101 or email [snacraven@northyorkshire.pnn.police.uk](mailto:snacraven@northyorkshire.pnn.police.uk) for non emergencies.

**4. Highways and Street Lighting, Road Signage and Boundary Markers**

**a.** Requests for action on highways, streetlights, road signage and boundary markers

The Clerk will report the toppled give way signs on the A65/Station Road junction and Keasden crossroads to Highways.

**b.** Updates and further action on outstanding issues

The damaged cross drains on the tunnels path will be investigated by YDNPA. The damaged retaining wall on the Old Road has been reported; a request has also been made to cut back saplings on the adjacent verge. The pothole near Calterber Bridge has been filled in although water is still on the road. Councillors noted that new road surfaces had been laid around the parish and commented on their future effectiveness. The Clerk will pursue concerns regarding alarm lights on the Yorkshire Water buildings and requests to repair the landslide on Reebys Lane.

**5. Minutes of the previous meeting**

Council **RESOLVED** that Minutes for the meeting of Clapham cum Newby Parish Council held on 24<sup>th</sup> May 2016 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

**6. On-going issues and further actions**

**6.1 Parish Maintenance Matters**

**a. RESOLUTION:** the caretaker position will be offered to a local resident.

The Clerk will write to the individual formally offering him the position. The rate of pay will be £10 per hour. The necessary insurance documents will be requested.

**b.** The Clerk will pursue an application with YDNPA for permission to crown the holly bush in the church yard.

**c.** The application for a 50% grant to YDMT's Stories in Stone Heritage Grant Fund to restore the ornamental drinking fountain's water supply was noted. Details of the £450 exc. VAT quote from Wheildons to install a recycled water supply was discussed. Only one quote was required for the grant application process.

**RESOLUTION:** council approved the application and quote.

YDMT will notify the council of its decision within 6 weeks. The possibility of an interpretation panel describing the history of the fountain was debated.

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d. Future works funded by the Forest of Bowland AONB grant

Various potential drainage works have been identified in Keasden. This will be considered in due course.

### 6.2 Hyperfast Broadband Project

Cllr Sheridan reported on the positive progress being made in Newby and Newby Moor, and on permissions for road crossings. A planning meeting will soon take place for a new cabinet in Clapham.

### 6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone wrote an article in the Clapham News to raise awareness of defibrillator training. So far only one person has responded but she is hopeful more volunteers will come forward.

## 7. Policies Review

a. Amendments to the standing orders and finance regulations in order to comply with Public Contract Regulations 2015 were considered.

**RESOLUTION:** the amendments were approved.

b. The publication scheme and code of conduct were reviewed. No changes were recommended.

Minor alterations to the risk assessment regarding assets and St James Churchyard were considered.

**RESOLUTION:** alterations to the risk assessment were approved.

## 8. Finance

a. **RESOLUTION:** authorisation was given to make payments as detailed in the financial statement for June 2016. These were as follows:

Gillian Muir, Clerk's expenses = £14.56

b. **RESOLUTION:** the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

## 9. Planning

### a. Applications:

1. 18/2016/16884 Proposed Erection Of Garden Rooms To Plots 7, 8, 9, 10 & 11 (Following Original Reserved Matters Consent Reference 18/2015/15634) Former Dalesview Garage Site. Council made no objections. This application is being considered at the next CDC planning committee meeting.

2. 18/2016/16885 Revisions to Plots 16 and 19 to Provide Additional Accommodation in the Roofspace. Enlarged Garage Block to Serve Plots 20, 21 and 22, Former Dalesview Garage Site. Council made no objections. This application is being considered at the next CDC planning committee meeting.

3. 18/2016/16972 New Porch To Front Elevation, Pergola Over Existing Car Hardstanding, New Dormer And New Skylight To Rear Flat Roof, Old School House, Village Green, Clapham, Lancaster, LA2 8HR. Council supported the application.

4. 18/2016/16992 Application for removal of condition number 3 of planning approval referenced 18/2015/16232 granted 14<sup>th</sup> January 2016, The Laithe, Bentham. Council supported the application.

### b. Decisions:

1. C/18/101J/LB listed building consent for restoration of Grade II listed Reginald Farrer Pond, Shamba, Church Avenue, Clapham. Not yet decided.
2. 18/2016/16784 Replacement Of 3no. Village Signs On Approach Roads To Clapham Village On A65 And B6480, A65 (SD 753681 - LA2 8HJ) And (SD 736696 - LA2 8JE), And B6480 (SD 739692 - LA2 8DZ), Clapham. Approved.
3. C/18/142C full planning permission for erection of single storey extension to side elevation and reinstatement of fireplace to day room, 4 Gildersbank, Church Avenue, Clapham. Approved.
4. C/18/173D/LB Listed building consent for internal alterations to property, including repair of existing windows, formation of new external openings, demolition and rebuilding of external store/wc, reinstatement of central staircase, extend basement and provision of glazed roof and door to rear to create draught lobby, Spindle Tree Cottage, 2 Gildersbank, Clapham. Not yet decided.
5. 18/2016/16906 Application for advertisement consent for 1 no. free standing sign in car park entrance and 1 no free standing steel wire sculpture to replace existing totem sign, Goat Gap Café Henbusk Lane Newby LA2 8HS. Not yet decided. The Clerk will inform CDC that the Cafe was called Meadowlands prior to its purchase by Little Chef.
6. 18/2016/16930 Construction of a two bedroomed detached bungalow with off street parking,

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Greenways Newby Clapham Lancaster LA2 8HS. Not yet decided.

**c. Other planning issues and correspondence**

The Clerk will write to Neil Wright Estate Agents to request the removal of advertising signage from the A65 entrances to Clapham.

CDC has met with McConnell Homes to try to resolve the problem of unauthorised stone being used as cladding at the former Dalesview Garage site development. CDC will inform the council of any progress made. It was noted that Cllrs Price and Dawson met with the owner of McConnell Homes to discuss the stone cladding. They agreed that the stone being used was of better quality than that specified in the planning consent and no longer objected to its use.

**10. Correspondence**

a. Items of correspondence received prior to this meeting – no comments were made

b. Items of correspondence received too late to be circulated prior to this meeting.

i. **RESOLUTION:** council offered its support to a grant application from the owners of Keasden Head Farm for a hedgerow and woodland planting project. The Clerk will write a letter of support for the project.

ii. A letter of thanks from Craven and Harrogate Citizens Advice for the £100 donation was noted.

**11. Items of information**

Brian Rycroft of Ingham and Yorke is investigating concerns made by the council on behalf of a resident about the condition of becksides walls and the tunnels. He will report back to the parish council in due course.

**12. RESOLUTION:** the press and public were excluded in order to discuss a confidential staffing matter

**13. Date of the next meeting**

**RESOLUTION:** Tuesday 26<sup>th</sup> July 2016, 7.30pm at Clapham Village Hall

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