

# CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 27<sup>TH</sup> SEPTEMBER 2016

## MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Paul Bratt, Gerald Kay and Ann Sheridan

**IN ATTENDANCE:** Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllrs David Ireton and Carl Lis (entered meeting during item 8) and 1 member of the public.

**PUBLIC PARTICIPATION:** none

**1. Apologies for Absence:** Cllr Diane Elphinstone

### **2. Code of Conduct and Disclosable Pecuniary Interests**

**a.** No Disclosable Pecuniary Interests (DPI) or other interests were recorded in relation to items on this agenda.

**b.** No requests were made for DPI dispensations in connection with items on this Agenda.

**3. Police Report:** none

### **4. Highways and Street Lighting, Road Signage and Boundary Markers**

**a.** Requests for action on highways, streetlights, road signage and boundary markers

The fallen give-way signs at Keasden crossroads and at the Station Road/A65 junction will be reported.

**b.** Updates and further actions on outstanding issues

Potholes on Keasden Road from the crossroads to Dovenanter, and at Bleak Bank Farm, Newby have been repaired. Recent heavy rain caused drainage problems on the green in Newby. Local residents have contacted the necessary agencies to tackle the problem. The Clerk will again contact Yorkshire Water regarding the alarm lights on the Old Road utility buildings. Consultant engineers have submitted proposals to NYCC Highways for repair of the Reebys Lane landslide. The Clerk will clarify the locations of the damaged retaining wall and overgrown saplings on the Old Road with NYCC Highways.

### **5. Minutes of the previous meeting**

**RESOLVED** that Minutes of the Clapham cum Newby Parish Council meeting held on 26<sup>th</sup> July 2016 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the agenda.

## **6. On-going issues**

### **6.1 Parish Maintenance Matters**

**a.** General maintenance work

The new caretaker, Martin Holroyd, will start next March/April next year. Copies of his insurance documents will be obtained before he starts work.

YDNPA has given permission to reshape the holly bush in St James Churchyard and remove the ivy growing around it.

**b.** Ornamental Drinking Fountain

The form confirming the heritage grant offer has been completed and returned to the Yorkshire Dales Millennium Trust. Permission will be needed from YDNPA to carry out tree works, however none are currently planned. Cllr Dawson will continue to ask Wheildons for the solar panel specification details. This information will be passed onto YDNPA so the necessary pre-planning advice can be obtained.

It was **RESOLVED** that an alternative contractor will be sought if Wheildons are unable to provide the information needed.

**c.** Works funded by Forest of Bowland AONB grant

**RESOLVED** to repair the gutter past Butterfield on Keasden Road. The Chairman will liaise with local contractor Robert Close to obtain an estimate and carry out this work.

### **6.2 Hyperfast Broadband Project**

The core routes are complete and duct has been laid. Fibre blowing will take place soon. The new cabinet for

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Clapham and Newby has been installed. More volunteers are urgently needed to progress the project in Clapham. Volunteer support in Newby is very good. The council thanked Cllr Sheridan for the excellent work she has done on this project.

### 6.3 Community emergency plan and community defibrillator training

In Cllr Elphinstone's absence, the Clerk reported that 25 to 30 people are interested in learning to use the defibrillator. Cllr Elphinstone will arrange dates for the training sessions with the Cave Resucue Organisation in due course. Cllr Elphinstone also attended a North Yorkshire Fire & Rescue training exercise simulating a railway incident at Embsay. This was an opportunity to think about the impact an incident would have on the parish and how the emergency plan could be used to tackle it.

### 7. Bill Mitchell photographic archive

The logistics of finding a suitable venue, secure storage and volunteers to run an exhibition of Bill Mitchell's photographs was discussed.

**RESOLVED:** Cllr Dawson will ask members of the Parochial Church Council (PCC) to help display the exhibition in the village hall and serve refreshments. All proceeds raised could be donated to the PCC. The Clerk will find out what weekends the village hall is available.

Carl Lis entered the meeting.

### 8. Adoption of BT Phone Kiosks

BT is planning to remove the telephone kiosk at St Matthews Church, Keasden due to lack of use. The option of adopting the kiosk for other purposes was discussed. The lack of a power supply would prohibit the installation of a defibrillator. No other uses were considered viable.

**RESOLVED** not to adopt the telephone kiosk at St Matthews, Keasden.

BT intends to remove 20 public payphones within Craven district. This would affect the red phone boxes adjacent to the New Inn, Clapham and Stoneycroft, Newby.

**RESOLVED:** the Clerk will write an article for the Clapham Newsletter asking residents for their views on this action. Do they agree with it or object? Alternatively residents may wish the council to apply to adopt a kiosk for the benefit of the community.

### 9. Finance

a. **RESOLVED** to authorise and make payments as detailed in the financial statement for September 2016. These were as follows:

- J Hartley & Sons, grass cutting St James Churchyard in July & August = £312
- Peter Collings-Wells, website administration = £50
- Information Commissioners Office, subscription = £35
- PFK Littlejohn LLP = £120
- Gillian Muir, expenses = £12.18

b. A payment of £15 for pre-planning advice to YDNPA was noted.

c. Payment of a donation of £70 made to Clapham Community Shop Ltd for a chiller cabinet was noted.

d. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

e. A draft budget for 2017-18 was discussed and will be finalised at the November meeting.

f. The external auditors report for the 2015-16 annual return was noted. There were no issues to report.

### 10. Planning

a. Applications: none

b. Decisions:

1. C/18/173D/LB Listed building consent for internal alterations to property, including repair of existing windows, formation of new external openings, demolition and rebuilding of external store/wc, reinstatement of central staircase, extend basement and provision of glazed roof and door to rear to create draught lobby, Spindle Tree Cottage, 2 Gildersbank, Clapham. Not yet decided.
2. 18/2016/16992 Application for removal of condition number 3 of planning approval referenced 18/2015/16232 granted 14<sup>th</sup> January 2016, The Laithe, Bentham. Refused.
3. 18/2016/17055 Proposed conversion of water treatment works to form 3 bedroomed dwelling and

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conversion of water tank to ancillary garage and office/workshop, Former Yorkshire Water Treatment Works, Keasden Road, Clapham. Not yet decided.

4. C/18/604A/LB listed building consent for removal of cement render from chimney stack adjacent to south gable elevation and rendering of same with lime roughcast, 1 Yew Tree Cottages, Riverside, Clapham. Approved.

**c. Other planning issues and correspondence**

**(i) The former Dalesview Garage site**

Discharge of conditions applications were submitted by McConnell Homes to formalise the type stone cladding used for the external façades. These have been approved by CDC.

Statutory planning requirements for listed buildings in the National Park were discussed.

**11. Correspondence**

- a. Items of correspondence received prior to this meeting – none required a reply.
- b. Items of correspondence received too late to be circulated prior to this meeting
  - (i) **RESOLVED** to authorise a bank instruction to correct an error in the Clerk's salary payment.
  - (ii) **RESOLVED** to pay Clapham Village Hall £48 for hall hire.

**12. Items of information**

- a. The parking issues on Clapham Triangle appear to have been resolved.
- b. **RESOLVED:** the Clerk will consult with local Police regarding concerns about car parking at the junction of Riverside and Main Street.
- c. A proposal to have a bonfire on Tenter Hill, Newby will be discussed at the next meeting.

**13. Date of the next meeting**

**RESOLVED:** Tuesday 25<sup>th</sup> October 2016, 7.30pm at Clapham Village Hall

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