

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 26TH JANUARY 2016

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Diane Elphinstone, Gerald Kay and Ann Sheridan.

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Catherine Huddleston (the community rail partnership officer from the Bentham Line) and 6 members of the public

PUBLIC PARTICIPATION: a member of the public raised concerns about the pending planning application for a proposed detached dwelling at Greenways, Newby (refer to agenda item 13.a.1). Owners of neighbouring properties have made several objections to CDC regarding loss of outlook, potential issues relating to car parking and sewage capacity, and the incorrect dimensions stated in the plans for neighbouring property Box Tree Cottage. The poor condition of the road near Calterber Bridge was highlighted and will be reported to NYCC Highways. The quality of service provided by BT Open Reach was discussed: five households were without broadband for 2 to 4 weeks in December/January. The Clerk will write to BT Open Reach to highlight this issue.

1. Apologies for Absence: Cllr Paul Bratt

2. Code of Conduct and Disclosable Pecuniary Interests

a. Councillors did not record any Disclosable Pecuniary Interests (DPI) in relation to items on this Agenda.

b. No requests were made for DPI dispensations in connection with items on this Agenda.

3. The Police Report – there were no matters to report

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

The Clerk will write to NYCC Highways to request that the perforated drain at the entrance to Farrer Lodge is fixed and that works are carried out promptly to Reebys Lane to put right damage caused by the landslide.

Damaged road traffic signs at the north and south A65 entrances will be reported as will the potholes near Calterber Bridge on Station Road. The drain by Clapham Station entrance has been damaged by works carried out by Electricity North West: the Clerk will write to ENW to request its repair.

b. Updates and further action on outstanding issues

The outed street light in Newby has been mended. NYCC Highways was informed about the blocked culvert on Ingleton Old Road and has been asked to unblock the drains at Townhead, Newby.

5. Minutes of the previous meeting

Council RESOLVED that Minutes for the meeting of Clapham cum Newby Parish Council held on 24th November 2015 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. Community links with Clapham Railway Station

Catherine Huddleston, the community rail partnership officer from the Bentham Line described various projects being undertaken to improve links between the local community and Clapham station. The aim is to provide a better train service to improve access to Clapham and the surrounding area, developing innovative marketing schemes with local businesses and community groups. Potential links with Clapham Development Association and Yorkshire Dales Millennium Trust were discussed along with ways to improve disabled access, the possibility of forming a volunteer group to improve the appearance of the station and utilising local artwork to join up the route between Clapham and its station. Councillors thanked Miss Huddleston for attending the meeting.

7. On-going issues

7.1 Parish Maintenance Matters

a. The possibility of connecting mains water to the ornamental drinking fountain has been investigated by the caretaker. Unfortunately the works required would not be straight forward. As such, the council will keep to its original plan to install a solar pump and recycled water supply to the fountain. A 'no drinking water' sign will be displayed. Cllr Dawson has filled in the ditch adjacent to the fountain.

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In response to a written request from a member of the public, Cllr Dawson and the caretaker will remove leaf debris from the surfaces of roadside drains in an attempt to lessen the amount of water run off. The Clerk will contact CDC to request the removal of leaf debris from the path linking Clapham and the Station.

b. Forest of Bowland AONB grant

The notice board opposite Clapham Station has now been installed and is in use. It will be added to the asset register.

c. Grass cutting for St James' Churchyard

The Clerk contacted three contractors for quotes to cut the grass of St James' Churchyard. J Hartley and Sons were the only company to respond, providing a verbal quote of £728 plus VAT.

RESOLUTION: J Hartley and Sons shall carry out the grass cutting in St James Churchyard from April to October 2016.

d. The arrangements for the annual condition survey of the Parish Assets were agreed.

e. The Chairman and Cllr Kay will carry out the annual safety inspection of memorials within the closed churchyard of St James', Clapham

7.2 Hyperfast Broadband Project

Cllr Sheridan provided an update. 12 properties are now connected. 1Km of fibre has been blown from Keasden crossroads past the church. More fibre will be laid near Long Bank. Much time is being spent liaising with NYCC highways to resolve issues relating road crossings. Plans are being made to promote the project in Clapham and Newby. The route to Clapham Station across the Wenning was discussed.

8. Community defibrillator and the community emergency plan

Cllr Elphinstone provided an update.

A new community defibrillator will soon be provided free of charge by Airedale, Wharfedale and Craven Clinical Commissioning Group. It will be situated on the outside wall of the Cave Rescue Organisation building. The equipment's maintenance and electricity charges will be covered by CRO. Once installed Yorkshire Ambulance Service will provide training on how to use the equipment. The parish council has been asked by the CRO to cover the ongoing cost of replacements batteries and pads.

RESOLUTION: the council will cover the ongoing costs for the replacement of the battery (£150 every 4 years) and pads (£25 every 2 year or when used). The Clerk will write to CRO to inform them of this decision.

Ingleborough Hall has agreed to be the emergency centre for the Community Emergency Plan. The rucksack emergency kit will be delivered next week.

9. Flooding issues in Newby

Cllrs Elphinstone and Dawson reported on a meeting held by residents of Newby to discuss flooding issues caused by inclement weather. Landowners have given their permission for gulleys to be cleared. Newby residents will meet with NYCC Cllr David Ireton and NYCC Highways Officer, Gary Atkinson to highlight specific problems and work towards a resolution.

10. Queen's 90th birthday

RESOLUTION: Cllr Kay will investigate the feasibility of constructing a beacon as part of the celebrations to mark the Queen's 90th birthday. Bowland Knots is the proposed site for the beacon.

11. Temporary road closure on Saturday 23rd July 2016 for the Clapham Street Fair

RESOLUTION: council supported the proposed road closure application made by the Parochial Church Council to CDC for Clapham Street Fair on 23rd July 2016.

12. Finance

a. **RESOLUTION:** authorisation was given to make the following payments as detailed in the financial statement for January 2016. These include:

- Harrison and Cross, street light repair = £76.32

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- J Hartley and Sons, churchyard grass cutting = £52.80
- Gillian Muir, Clerk's expenses = £17.37

b. **RESOLUTION:** the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. The bank reconciliation for quarter 3 was reviewed and checked by Cllr Kay. No issues were reported.

d. Council noted its legal obligations regarding workplace pensions and the financial advice given by Marilyn Galpin's company, Garstang Independent Financial Services Ltd. As the Clerk does not qualify for auto-enrolment and did not express a wish to join a scheme, the council decided not to set up a workplace pension.

RESOLUTION: the decision not to set up a workplace pension was confirmed.

The Clerk will write to Garstang Independent Financial Services Ltd to thank them for providing pro bono advice on this matter.

e. Changes to the external audit regime due to the introduction of the Local Audit and Accountability Act 2014 were considered.

RESOLUTION: the council will opt in to the new Sector Led Body external audit regime

13. Planning

a. Applications:

1. 18/2015/16506 Proposed Detached Dwelling (Resubmission Of Previously Withdrawn Application Referenced 18/2015/15834) Greenways, Newby, Clapham, LA2 8HS

Views for and against this application were considered. Councillors will seek clarification on the following:

- that 3 car parking spaces would be ample and that there would not overspill onto the road;
- that the height of the new building would be in line with the existing dwelling.

It was acknowledged that the orientation of the new building is an improvement on the previous application.

2. C/18/615D full planning permission for erection of replacement of uPVC glass conservatory with stone built and natural slate roofed lean-to garden room, Deighton House, Riverside, Clapham.

Members commented that the new structure is more in-keeping with the adjoining house than the existing conservatory. Also that the reduced number of windows means that neighbouring properties will be less overlooked.

b. Decisions:

1. C/18/65P: full planning permission for erection of two bedroomed bungalow, Old Mason's Yard, Clapham. Approved subject to Section 106 agreement.

2. 18/2015/16216 external alterations to existing premises, former Little Chef, Henbusk Lane, Newby. Approved. The applicant removed the residential unit from the proposed plans when CDC made it clear that this element would not be approved.

3. 18/2015/16232 Conversion of Adjoining Barn Section to Dwelling House. Part Demolition of Attached Lean-to Shippon to Form Additional On-Site Parking, The Laithe, Lower Hardacre, Bentham. Approved.

4. 18/2015/16278 Change Of Use Of Derelict Former Church Hall To Form A Camping Barn, Temperance Hall, Keasden. Approved.

5. C/18/611D full planning permission for erection of rear dining room extension, Sycamore House, Cross Haw Lane, Clapham. Approved. This application was received in December. Councillors did not raise any concerns or make any comments.

c. Other planning issues and correspondence - none

14. Correspondence

a. Items of correspondence received prior to this meeting

1. Austwick Parish Council has written to all parish councils/meetings in the area to request support that revenue funding for Settle Pool from CDC should continue. To date, Hellifield, Horton in Ribblesdale, Lawkland, Ingleton, Long Preston and Giggleswick have responded positively. The Clerk has informed Austwick that Clapham cum Newby supports this action and has already written to the relevant parties.
2. NYCC is collating data on residential / commercial properties & infrastructure affected by flooding. The Clerk will inform NYCC of flooding incidents in Newby at Townhead and The Little Chef, and the River Weening at Clapham Station. The landslide on Reebys Lane will also be reported.
3. YDNPA: Parish Forum meeting 7th April 2016 – Cllrs Elphinstone and Sheridan will attend.
4. YDNPA: notification of tree works to remove some of the lower branches from two large cypress trees at

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Hall Garth, Clapham was received.

b. Items of correspondence received too late to be circulated prior to this meeting.

1. Two councillors signed a letter to HSBC instructing the bank to amend the current account details of the standing order for the clerk's salary.

15. Items of information

- a. The Clerk will circulate paper copies of the new register of interests form to councillors.
- b. NYCC Craven Area Committee meeting on 10th December was attended by Cllr Sheridan who discussed the various difficulties the Hyperfast Group is experiencing when attempting to make arrangements to install fibre across the parish's highways.

16. Date of the next meeting of Clapham cum Newby Parish Council

RESOLUTION: Tuesday 23rd February 2016, 7.30pm at Clapham Village Hall

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