

CLAPHAM CUM NEWBY PARISH COUNCIL

Tuesday 28th February 2017

Minutes

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Paul Bratt, Diane Elphinstone, Gerald Kay (entered meeting during item 4) and Ann Sheridan

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllr D Ireton, Cllr C Lis and 3 members of the public.

PUBLIC PARTICIPATION: Concern was raised at the condition of Station Road near Calterber Bridge due to water leaking onto the road.

1. **Apologies for Absence:** none

2. **Code of Conduct and Disclosable Pecuniary Interests**

a. No Disclosable Pecuniary Interests (DPI) or other interests were recorded in relation to items on this agenda.

b. No requests were made for DPI dispensations in connection with items on this agenda.

3. **The Police Report** – none received

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

a. Requests for action on highways, streetlights, road signage and boundary markers

The Clerk will report water leakage on Station Road near Calterber Bridge and water flow onto Lawsings Brow caused by damaged guttering.

b. Updates and decide further action on outstanding issues

The Clerk will enquire when the works to repair the landslide on Reebys Lane will begin.

The council is disappointed that NYCC Highways Officer has declined an invitation by the Chairman to discuss roadside guttering on the Keasden Road. Responsibility for maintenance of gutters was discussed with Cllrs Ireton and Lis.

RESOLVED that the Clerk should write to the NYCC Chief Executive expressing the council's disappointment, the need to improve drainage on Keasden Roads and how partnership working between county and parish councils would benefit road maintenance.

5. **Minutes of the previous meeting**

RESOLVED that Minutes of the Clapham cum Newby Parish Council meeting held on 24th January 2017 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the agenda.

6. **Car parking issues in the parish**

The on-going car parking issues on Church Avenue and other parts of Clapham village were discussed. The council's notices requesting visitors to use the National Park car park are still in place but are mostly ignored. No desire was expressed to apply for double yellow lines.

7. **Introduction of new business rates**

Concerns regarding the steep rise in business rates was debated.

RESOLVED that the Clerk should write to Julian Smith MP outlining concerns raised the council and the impact the increase will have on local businesses.

8. **Clapham Street Market**

RESOLVED to support a request from the Parochial Parish Council for a temporary road closure on Saturday 22nd July 2017 for Clapham Street Market

9. **Annual Parish Meeting**

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority

RESOLVED to invite local community groups and organisations to the Annual Parish Meeting on Tuesday 28th March 2017.

10. On-going issues

10.1 Parish Maintenance Matters

a. No updates or requests were received for general parish maintenance

b. Restoration of the ornamental drinking fountain water supply

HB Plumbing has provided a verbal estimate of £3-400 for installing a solar pump.

RESOLVED to accept the estimate. Also, the Clerk will request pre-planning advice from YDNPA to determine if permission is needed to fix solar panels to the roof of the fountain.

Concerns about the current condition of the fountain and the surrounding area of ground were raised by a local resident raised and noted by the council.

c. Forest of Bowland AONB grant

A contractor from Forest of Bowland AONB assessed the condition of the stepping stones at the top of Wenning Hipping and concluded it would be technically difficult and cost prohibitive to raise and underpin the stones. NYCC records indicate that the crossing was originally a bridge that was washed away in 1952.

RESOLVED that the Clerk should write to NYCC to request that the bridge is re-installed as it is a well used walking route between Crina Botton and Lawsings.

RESOLVED to hire contractor Robert Close to carry out a small amount of guttering work around Keasden Crossroads.

10.2 Hyperfast Broadband Project

The core routes are complete. Two properties have gone live on route 3. Route planning around Clapham has begun starting at Clapham Triangle. Digging to Ingleborough Show Cave will begin once the weather has improved.

10.3 The community emergency plan, community defibrillator training and other topics related to the emergency services. Cllr Elphinstone will progress the leaflet regarding the community emergency plan. The Clerk will provide a copy of the plan to all councillors for their information.

11. Finance

a. **RESOLVED** to authorise and make payments as detailed in the financial statement for February 2017 including:

- Donation to Settle Pool under LG(MP)A 1976 S19 = £200
- Donation to Craven Citizen's Advice Bureau under LGA 1972 S142 (2A) = £100
- Donation to Clapham Playpark under the LGA 1972 Sch 14 para 27 = £100
- Gillian Muir, Clerk's expenses = £7.30
- YDNPA, pre-planning advice = £15.00

b. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

c. The results of the annual condition survey of Parish Assets were received.

RESOLVED to wash down and creosote the benches on Church Avenue once the weather improves.

d. The results for the annual safety inspection of memorials within the closed churchyard of St James', Clapham were held over until the next meeting.

e. The bank reconciliation for quarter 3 was verified. There were no issues arising.

f. The budget for Quarter 3 was compared to actual income and expenditure. There were no issues arising. A discussion took place with a member of the public regarding the activities and expenditure of the council.

g. A reminder of legal duties regarding workplace pensions was noted by the council.

h. A donation request for an education trip to South America was received from a member of the public. The parish council can only make donations that will provide direct benefit to the area or part of the area, or to some or all of the inhabitants, but not to individuals.

RESOLVED not to make a donation to the individual concerned and investigate alternative sources of funding from local education charities.

12. Planning

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a. Applications – none received

b. Decisions

1. 18/2016/17343 Re-Construction Of Partially Collapsed Barn To Form B1 Workplace And Ancillary Living Accommodation, Bence Barn, Keasden Road, Clapham, Lancaster, LA2 8EU. Not yet decided.
2. C/18/173D/LB Listed building consent for renovation and alterations including works to basement, ground and first floor layout, alterations to fenestration and formation of draft lobby to rear. Spindle Tree Cottage, 2 Gildersbank, Clapham. Not yet decided.
3. 18/2016/17483 Variation Of Condition No 2 of Previously Approved Application (18/2006/6225) To Allow Revised Site Layout (Increasing Number Of Chalets From 11 To 15). Former Railway Goods Yard, Wenning Bank, Clapham, Lancaster, LA2 8ES. Not yet decided.

c. Other planning issues and correspondence - none

13. Correspondence

a. Receive and respond to items of correspondence received prior to this meeting

1. YLCA: Training seminars in planning and development – this was noted.

b. Items of correspondence received too late to be circulated prior to this meeting.

1. Craven Parish Liaison Meeting on Wed 22nd March, 9.30 at CDC offices – Cllr Dawson will attend work permitting.
2. Yorkshire Dales Green Lanes Alliance AGM Saturday 29th April, Bolton Abbey Village Hall, 11am was noted.
3. Julian Smith MP: A visit from the Farming Minister to Skipton Auction Mart Thursday 16th March, 11.30 – 12.30 was noted.

14. Items of information

a. 'Battle's Over' – A Nation's Tribute and WWI Beacons Of Light, 11 November 20 – more information will be received about this event at the end of April.

b. The council **RESOLVED** that a plaque dedicated to Win Coultherd should be fixed to the bench at Newby Cote in response to a request from her family & friends.

c. Concerns regarding sheep thefts on Ingleborough were raised. The public were urged to report any suspicious activity.

d. An estimate provided by D and R Clements Blacksmiths for the restoration of fingerpost signs at Keasden Crossroads and Newby Gate were considered. These were £1140 and £1485 respectively.

RESOLVED to accept pursue the works at Newby Gate but not Keasden Head. The work will be funded by the Forest of Bowland AONB grant. No other estimates were obtained due to the specialist nature of the work.

15. RESOLVED to exclude the press and public from the meeting to discuss confidential staffing matters

16. Date of the next meeting of Clapham cum Newby Parish Council

RESOLVED: Tuesday 28th March 2017, 7.30pm at Clapham Village Hall

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