

YORKSHIRE INTERNAL AUDIT SERVICES
26, STOCKWELL ROAD, KNARSBOROUGH
NORTH YORKSHIRE
TELEPHONE 01423 797817

The Chairman,
Clapham Cum Newby Parish Council,
Clapham Woods Farm,
Keasden,
Clapham,
North Yorkshire,
LA2 8ET.

26th April

2016

Dear Sir,

To the Chairman and Members of Clapham Cum Newby Parish Council
Audit of Accounts for the Financial Year 2015/16

Annual Return

I have carried out an audit of the Council for 2015/16, and I am pleased to inform you that I have signed section 4 of the audit commission return as required

Bank Accounts.

The Council's bank accounts were checked, and the bank reconciliation of the Council's current account for the financial year end 2016 was agreed. The overall cleared balances in total being £14910.13.

Vouching

The Council's invoices for September 2015 to March 2016 together with the receipts for the same period were checked to the Council's records and found to be recorded accurately. Also, the vat claims were up to date.

Salaries.

The salaries records were reviewed. Calculations were found to be accurate and payments made from the bank in accordance with the records examined.

Vat

Vat claims were examined and found to be up to date. The last claim being dated 25th April 2016.

General

I reviewed the other records supplied including the asset register and risk assessment.

These were found to be well maintained and accurate. I should like to thank you for your warm welcome and look forward to my next visit.

Yours sincerely,

Terry Flatters.