

# CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 15<sup>th</sup> February 2023

## MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), Diane Elphinstone, Ann Sheridan, Maria Farrer

**IN ATTENDANCE:** Steven Culver (Clerk and Responsible Financial Officer), and three members of the public

**PUBLIC PARTICIPATION:** All items picked up in subsequent agenda items.

### 1. Apologies for Absence:

### 2. Code of Conduct and Disclosable Pecuniary Interests

#### a. Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.

None recorded

#### a. Requests for dispensations in connection with items on this Agenda.

None

### 3. To confirm the minutes of the meeting held on 18th January as a true and fair record

The Parish Council **RESOLVED** that the minutes of the meeting held on the 18<sup>th</sup> of January 2023 should be approved and signed by Cllr Price as a true and accurate record.

### 4. To receive the Police Report

Officers have been & are still patrolling Clapham/Newby & Keasden regarding Protect your home scheme, any households that have been missed please either contact the Parish Clerk or the Neighbourhood policing team.

6 Items reported between 18<sup>th</sup> January & 15<sup>th</sup> February 2023;

26.01.23 - Highway disruption – Goat Gap – broken down vehicle – checked in order

27.01.23 – X2 – Door to door sellers

01.02.23 – Theft of Green JCB & 14ft Trailer – Ryecroft

03.02.23 – Suspect vehicle – poaching? – Henbusk Lane

04.02.23 – Fly Tipping – Tyres dumped on Old Road

### 5. Highways and Street Lighting, Road Signage and Boundary Markers

#### 5.1 Requests for action on highways, streetlights, road signage and boundary markers

A hole has appeared between Bleak Bank and Crosslands on the Old Road and it was **RESOLVED** that the Clerk would use what 3 words to obtain exact location and report.

There had been a road closure on Keasden Road without any pre warning. The Council **RESOLVED** to keep a watching brief on the situation.

#### 5.2 To receive updates and decide further action on outstanding issues.

The Council noted the following:

- (i) The Footpath sign at Newby Cote had been replaced by YDNPA
- (ii) The issue of the grit bins for Station & Keasden Roads had been escalated to Cllr Duncan who had referred to Area 5 who have again stated that the roads in question do not meet the criteria. The Council **RESOLVED** that the Clerk should raise the matter with Cllr David Ireton on the basis that whilst Keasden Road may have the requisite number of grit “heaps” these are not in the correct locations.
- (iii) The Clerk advised that if the council were to provide a dog waste bin at Clapham station it would retain responsibility for emptying. The Council **RESOLVED** to take no further action at the present time.

### 6. To receive information on the following ongoing issues and decide further action where necessary:

#### 6.1 Parish Maintenance Matters

##### (i) Work to be assigned to independent contractors.

3 quotes had been received for the trimming of the Horse Chestnut tree surrounding the streetlight in Newby. The Council **RESOLVED** to award the work to Martin Holroyd who came in with the cheapest quote.

#### 6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services.

The Newby Defibrillator will require new pads with the current ones potentially being passed to the team to assist with training. The Council **RESOLVED** that Cllr Elphinstone should order and arrange to invoice to be sent to the Clerk to arrange payment.

#### 6.3 Neighbourhood Planning

The council was informed that the final draft was now being reviewed.

#### 6.4 Climate Emergency

There had been a response from YDNPA to the correspondence sent regarding the char.gy EV charging scheme requesting some further details. However at the present point the scheme is “on hold” due to high level of demand and would look to recommence in April 2023.

The sustainability group has applied for a grant for an infra-red camera and advise when the camera is available via the newsletter.

## 7. Planning Applications

None Received

## 8. Planning Decisions / Information

2022/24569/REMPVAR – Fountain House Farm- variation of reserved matters approved

## 9. Finance

### 9.1 Payment of accounts

The Council **RESOLVED** to authorise payments as follows:

- i) Invoice from Clapham Village Hall for January - March Room Hire - £66
- ii) YLCA – New Clerk & Councillor Training courses - £116.80
- iii) Harrison & Cross Ltd – Cleaning Newby Street Light - £78

9.2 To note automated payments made as follows:

- (i) Standing Orders for Clerks Salary (January Payroll)
- (ii) DD in favour of nPower *December Electricity* – net £35.09

9.3 The Council **RECEIVED** the detailed Bank Statements and Bank account balances as at 31<sup>st</sup> January of:

HSBC1 £3,279.79

HSBC2 £12,713.71

9.4 The Council **RECEIVED** the Bank Reconciliations as at 31<sup>st</sup> January 2023

9.5 The Council **RECEIVED** the Fixed Asset Register and Condition Survey.

## 10. To receive and consider actions and decisions in response to correspondence received

10.1 To receive and respond to items of correspondence received prior to the meeting.

- (i) **Parish Charter Consultation** The council expressed concerns around the potential benefits and how they would be measured and realised. Concerns were also expressed regarding the potential distances that would be involved for centralised functions to cover the whole area and also the potential impact caused by the disparity in size of town / parish councils within the larger authority. The Council also stressed it believed that liaison meetings needed to be in person rather than virtual and would need to rotate around the geographies. It was **RESOLVED** that the Clerk should look to respond using the documents provided to cover the above points.
- (ii) **Coronation 2** Proposals for “the big lunch” were discussed, one to utilise Ingleborough Hall the other a street party on Riverside. It was **RESOLVED** the Clerk should contact Ingleborough Hall and find out what would be required for Riverside to be closed to traffic for the day.
- (iii) Platinum Toll Bar Wood Signage. As Cllr Dawson had asked this to be raised but was not at the meeting this would be put onto March's agenda
- (iv) Potential Bulb & Tree Planting at Clapham Station by John & Julie Town. The council acknowledged the generous offer and raised no concerns other than on-going maintenance. It was **RESOLVED** The Clerk should respond accordingly but must stress the fact that livestock is moved around the area and as such the tree guard should be a proper fence to ensure that the Oak whip is not easily damaged.
- (v) The Council **RESOLVED** not to take on responsibility for visibility grass cutting
- (vi) **Costs for Ingleborough Nature Trail**. The Council **RESOLVED** that this was a matter that had been discussed previously and no material changes had taken place. The land is privately owned and as such believed that if a parishioner has any issues, they should raise them directly with Ingleborough Estate.
- (vii) **North Yorkshire Council Communications** The Council **RESOLVED** that the documents would be added to the Parish Council Website, the Clerk would send a copy requesting they also be added in the next copy of the Newsletter and also send a copy for inclusion in the Keasden Facebook group

10.2. To receive and respond to items of correspondence received too late for formal inclusion on the agenda.

The Council **RESOLVED** that the Clerk should contact the Highways authority requesting the “no overnight Parking” signs be replaced upon the old A65

## 11. To notify the Clerk for matters for inclusion on the agenda of the next meeting

Item 10.1(iii) - Platinum Toll bar Wood Signage in light of death of Her Majesty Queen Elizabeth II

## 12. Staffing Matters

None raised

## 13. The date of the next meeting of Clapham cum Newby Parish Council

The next meeting will be on Wednesday 15<sup>th</sup> March at Clapham Village Hall, commencing at 7.30 pm.

FOB AONB	Forest of Bowland Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YDMT	Yorkshire Dales Millenium Trust