

## Clapham cum Newby Parish Council

Dear Councillor

12<sup>th</sup> May 2023

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Thursday 18<sup>th</sup> May 2023 at 7:00 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

### **AGENDA**

- 1. To receive apologies**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests
  - 2.2 To receive, consider and decide upon any applications for dispensation
- 3. To confirm the minutes of the meeting held on 27th 2023 as a true and fair record**
- 4. To receive the Police Report**
  - i) Community Messenger
- 5. Highways, Streetlight, Road Signage and Boundary Markers**
  - 5.1 To receive requests and decide further action on**
  - 5.2 To receive updates and decide further action on outstanding issues**
- 6. To receive information on the following ongoing issues and decide further action where necessary:**
  - 6.1 Parish Maintenance Matters
    - i) To consider whether any work should be assigned to independent contractors
      - a) Monument Review Clapham Closed Churchyard
      - b) Oak Tree on Newby Green
    - ii) Tree Planting Clapham Station
  - 6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services
  - 6.3 Neighbourhood Planning
  - 6.4 Climate Emergency
- 7. To consider and decide upon the following planning applications – *None received***
- 8. To receive the following planning decisions / information**
  - i) C/18/626– Cruck Barn, Newby Cote - APPROVED
- 9. Financial Matters**
  - 9.1 To approve the following accounts for payment
    - i) Newby Methodist Church *Neighbourhood Plan session* - £30.00
    - ii) Rachel Pearson (Account-Ant Ltd) *Audit* - £100.80
    - iii) Groundwork UK *Repayment of unspent Neighbourhood Plan Grant* - £565.00
    - iv) A J Gallagher Insurance *Annual Renewal* - £438.90
    - v) Clapham Village Hall *H1 Parish Council meetings & Neighbourhood Plan* - £142.00
  - 9.2 To note automated payments made until end April;
    - i) Standing Order for Clerks March PAYE
    - ii) Standing Order for Clerks April Salary
    - iii) Bank Charges - £11.00
    - iv) DD in favour of nPower *March Electricity* - £32.24

9.3 To receive the detailed bank statements as at 30<sup>th</sup> April 2023 of

HSBC1 £4,683.14

HSBC2 £12,743.37

9.4 To receive Bank reconciliations as at 30<sup>th</sup> April 2023

9.5 To consider the Internal Audit Report received and agree on any actions to be taken as a result.

**10.To receive and consider actions and decisions to be taken**

10.1 To receive and respond to items of correspondence received prior to this meeting

i) King Charles III Coronation

ii) Telephone Coverage in Clapham Village

iii) Play Park Bins

iv) Austwick Sewage discharges

v) Laithbutts Lane Water Logging

vi) Platinum Toll Bar Wood Maintenance

10.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

**11. To notify the Clerk of matters for inclusion on the agenda of the next meeting**

**12. Employment Matters – *None***

**13. Parishioner Matters Arising –** Items not raised at start of the meeting but now relevant because of previous discussions.

**14.To confirm the date of the next meeting to be Thursday 15<sup>th</sup> June 2023 at 7:30 p.m.**

<b>NYC</b>	<b>North Yorkshire Council</b>
<b>SLCC</b>	<b>Society of Local Council Clerks</b>
<b>YDMT</b>	<b>Yorkshire Dales Millennium Trust</b>
<b>YDNPA</b>	<b>Yorkshire Dales National Park Authority</b>
<b>YLCA</b>	<b>Yorkshire Local Councils Association</b>