

Clapham cum Newby Parish Council

Thursday 18th May 2023

MINUTES

PRESENT: Cllrs Colin Price, John Dawson, Ann Sheridan, Diane Elphinstone, Maria Farrer

In Attendance: Steven Culver (Parish Clerk and responsible financial officer) and 4 members of the public

1. To receive apologies: Cllr David Ireton, Jill Buckler, Andy Scott, Nell Whitley, Philip Farrer, Ann Stewart

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda. None

2.2 Requests for dispensations in connection with items on this Agenda. None

3. To confirm the minutes of the meeting held on 27th 2023 as a true and fair record

The Parish Council **RESOLVED** that the minutes of the meeting held on the 27th of April 2023 should be approved and signed by Cllr Price as a true and accurate record.

4. To receive the Police Report

3 Incidents had been reported since the last meeting and 15th May

- RTC – Single vehicle in ditch – Clapham Moor
- Highways disruption – Loose Horses – A65
- Burglary – Theft of Stihl Saw & Chin Saw – Cold Cotes – Male arrested.

i) Community Messenger

Correspondence had been received from PC Ian Hunt since North Yorkshire Police have recently updated the Community Messaging service. Individuals can sign themselves up at

www.northyorkshire.police.uk/NYCM, alternatively if they supply their contact details (Name, address & e’mail) to the Parish Clerk these can be collated for return to the Police.

5. Highways, Streetlight, Road Signage and Boundary Markers

5.1 To receive requests and decide further action on *None received*

5.2 To receive updates and decide further action on outstanding issues *The ongoing issue near Farrer Ldge was raised and it was **RESOLVED** that the Clerk Contact Area 5 to chase progress as the cones had been in situ for more than 12 months.*

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1 Parish Maintenance Matters

i) To consider whether any work should be assigned to independent contractors

a) Monument Review Clapham Closed Churchyard.

It was noted that this had not been undertaken as planned, but would be done prior to the next meeting

b) Oak Tree on Newby Green

A “split” in the tree had been noticed and reported to the Parish Clerk to advise the Parish Council. It was **RESOLVED** that Martin Holroyd be asked to give a further review. This has been done and the advice is to remain a watching brief as any “strapping” would be cost prohibitive and is unlikely to be required at the current time.

i) Tree Planting Clapham Station

The Council was **ADVISED** that the Oak tree had been planted on the day of King Charles III Coronation after the area had been tidied.

6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

The Council was **ADVISED** that the local police are to train 6 local volunteers in “Speed Watch”, 2 in Bentham, 2 in Clapham and 2 in Settle. Whilst tickets cannot be issued warning letters can be, and repeat offenders will receive a visit from the police.

6.3 Neighbourhood Planning

The Council was **ADVISED** that the comments for the public consultation sessions was being incorporated into the plan before being passed forward for review.

6.4 Climate Emergency - *No update received*

7. To consider and decide upon the following planning applications – None received

8. To receive the following planning decisions / information

- i) C/18/626– Cruck Barn, Newby Cote - APPROVED

9. Financial Matters

9.1 The Council **RESOLVED** to authorise payments as follows:

- i) Newby Methodist Church *Neighbourhood Plan session* - £30.00
- ii) Rachel Pearson (Account-Ant Ltd) *Audit* - £100.80
- iii) Groundwork UK *Repayment of unspent Neighbourhood Plan Grant* - £565.00
- iv) A J Gallagher Insurance *Annual Renewal* - £438.90
- v) Clapham Village Hall *H1 Parish Council meetings & Neighbourhood Plan* - £142.00

9.2 The Council **NOTED** automated payments made until end April;

- i) Standing Order for Clerks March PAYE
- ii) Standing Order for Clerks April Salary
- iii) Bank Charges - £11.00
- iv) DD in favour of nPower *March Electricity* - £32.24

9.3 To receive the detailed bank statements as at 30th April 2023 of

HSBC1 £4,683.14

HSBC2 £12,743.37

9.4 To receive Bank reconciliations as at 30th April 2023

9.5 To consider the Internal Audit Report received and agree on any actions to be taken as a result.

It was **RESOLVED** that all recommendations would become BAU in the coming year if they had not already been actioned.

10. To receive and consider actions and decisions to be taken

10.1 To receive and respond to items of correspondence received prior to this meeting

i) King Charles III Coronation The Chair Thanked all councillors for their efforts to make the day such a great success. It was **RESOLVED** that the Council would make a £50 donation to Ingleborough Hall and that the excess PIMMS would be passed to the PCC with a suggestion that they make a donation that would leave the Council at nil cost for the whole event.

It was **RESOLVED** that the Clerk would draft an e-mail to Ingleborough Hall thanking them and tidying up any outstanding business. This would be sent to all Councillors for review / comment prior to being sent to Ingleborough Hall.

ii) Telephone Coverage in Clapham Village - No update since last meeting

iii) Play Park Bins - It was **NOTED** that the bins had now been moved by the Clapham Park Association

iv) Austwick Sewage discharges - It was **RESOLVED** that the Clerk should send another e-mail to United Utilities since no response had been received and also contact YDNPA regarding their plan that designates Austwick as a site for further house building.

v) Laithbutts Lane Water Logging It was **RESOLVED** that this be carried forward to the next meeting

vi) Platinum Toll Bar Wood Maintenance The Council was **ADVISED** that the level of activity was beyond that of a “working party” and would now be undertaken by the Ingleborough Estate.

10.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

i) **New Inn Road Markings** It was **RESOLVED** that the Clerk Contact Area5

ii) **Market Cross Pointing** It was **RESOLVED** that this would now be undertaken by Cllr Dawson

iii) **Planning Application C/18/194B** *Cross House Barn, Church Avenue, Clapham, LA2 8EQ* – Additional info re Windows and doors provided. **NOTED**

iv) **Mud on Road near village hall from Tree Cutting Activities** It was **NOTED** that Ingleborough Estate had arranged for a Street Sweeper to clean the area on Tuesday.

v) **The Holiday Lodges at Clapham Station** It was **RESOLVED** that the Clerk would contact the planning department of North Yorkshire Council in an effort to move forward the enforcement that had stalled at Craven with the creation of the new Authority.

11. To notify the Clerk of matters for inclusion on the agenda of the next meeting – None advised

12. Employment Matters – None

13. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions. - None

14. To confirm the date of the next meeting to be Wednesday 21st June 2023 at 7:30 p.m.