

## Annual Meeting of the Clapham cum Newby Parish Council

Wednesday 17<sup>th</sup> April 2024

**Present:** Cllrs John Dawson, Diane Elphinstone, Maria Farrer Ann Sheridan

**IN ATTENDANCE:** Steven Culver (Parish Clerk & Responsible Financial Officer), and two members of the public.

1. To elect a Chairman  
It was **RESOLVED** to re-elect Cllr. Colin Price as Chairman
2. To receive the Chairman's Declaration of Acceptance of Office  
The Chairman being absent the declaration was not signed. It was **RESOLVED** that the Clerk would look to obtain a signature at the earliest opportunity.
3. To receive Apologies  
Cllr Colin Price
4. To elect a Vice-Chairman and receive the Vice Chairman's Declaration of Acceptance of Office  
It was **RESOLVED** to re-elect Cllr John Dawson as Vice-Chairman. The Vice-Chairman's Declaration of Acceptance of Office was formally signed and received.
5. To record any Declarations of Interest and update Register of Interests.  
There had been no changes to interest declared in 2023.
6. Internal Audit
  - a. Appointment of an internal auditor: the Council **RESOLVED** that Rachel Pearson (Accountant Ltd) be reappointed Internal Auditor for the next twelve months, subject to availability.
  - b. No fee was authorised, it being noted that the fee for the last year was £120.00 and that the expectation was that the figure for the current year would be in the region of £125-£130
7. To appoint representatives to outside bodies  
The Council **RESOLVED** to make the following appointments
  - a. United Charities/Aid in Sickness Fund – Cllr Diane Elphinstone
  - b. Clapham Village Hall Committee – Cllr Colin Price
  - c. Forest of Bowland AONB Joint Advisory Committee – Cllr Colin Price
  - d. Yorkshire Local Councils Association – Cllr Ann Sheridan
  - e. Clapham Development Association – Cllr Maria Farrer