

Clapham cum Newby Parish Council

Wednesday 15th May 2024

MINUTES

PRESENT: Cllrs Colin Price, John Dawson, Ann Sheridan, Maria Farrer, Diane Elphinstone

In Attendance: Steven Culver (Parish Clerk and Responsible Financial Officer), 7 members of the public.

Parishioner Participation

The Council was advised that there had been changes made to the NCY Subsidised bus service with no advance warning such that buses no terminated at Settle in both directions on the Lancaster – Skipton route and it was then necessary to change buses to complete a journey.

It was **RESOLVED** that the Clerk would contact Passenger Transport to understand what consultations with the public and what notification of these changes had been undertaken, stressing the issues they were causing for elderly individuals with large amounts of bags now having to change bus mid journey.

1. **To receive apologies:** Cllr David Ireton, Ann Stewart

2. **Annual Parish Meeting** See separate minutes

3. Code of Conduct and Disclosable Pecuniary Interests

3.1 Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda. To be raised at the relevant point in the meeting.

3.2 Requests for dispensations in connection with items on this Agenda. None

4. To confirm the minutes of the meeting held on 17th April 2024 as a true and fair record

The Parish Council **RESOLVED** that the minutes of the meeting held on the 17th April 2024 should be approved and signed by Cllr Price as a true and accurate record.

5. Action Point Review - Updates on items not covered elsewhere on the agenda

Meeting 20-Sep-23

- xi) **A65 Underpass.** Cllr Dawson to look at the “tree” growing on the North side of the underpass to see what can be done. Cllr Dawson advised this had now been treated with Creosote. **COMPLETE.**

Meeting 20th March 2024

- ii) **Potholes on Old Road & Keasden Road.** The Old Road Potholes had been reported to Area 5 and Cllr Sheridan advised the w3w address for Keasden Road in the meeting. The Clerk has duly advised Area 5. **COMPLETE**

Meeting 17th April 2024

- i) **NYC Home 2 School Transport Policy.** The Clerk to use Simon Peach’s proposed correspondence to NYC as a basis for the Council’s comments. This to be forwarded to all councillors on 18th April for comment prior to being sent along with copies to Julian Smith MP & Cllr David Ireton as well as Simon. **COMPLETE**
- ii) **Vandalism at Clapham School** Cllr Farrer to provide copies of correspondence from Matthew Kettlewell to the Clerk to forward to the local constabulary. **COMPLETE**
- iii) **Water on Henbusk Lane.** The Clerk to raise the issue with Yorkshire Water. **COMPLETE**
- iv) **Planning Application ZA/25650/FUL – Field entrance Brock a Bank Keasden.** The Clerk to request comments from Cllr Price and respond to NYC as appropriate. **COMPLETE**
- v) **Newby Green Tracks.** The Clerk to provide fuller details of the situation and legal agreements to Cllr Farrer who will then discuss with Ingleborough Estate. **COMPLETE**

6. To receive the Police Report

6 Incidents had been reported between 17th April & 10th May.

Civil Dispute - Newby

Suspect Vehicle and males – Ingleborough Hall

Cave rescue – police admin – 3 peaks event

Road Related Offence- vehicle and trailer over weight – Laithbutts

Concern for Walker lost between Ingleborough & Clapham

RTC vehicle & sheep – A65 Newby

It was also noted that at the present time there is no Police & Crime Commissioner for North Yorkshire, it was suggested that any relevant matters be raised to the mayor until his deputy is in place who will be responsible for these areas.

7. Highways, Streetlight, Road Signage and Boundary Markers

7.1 To receive requests and decide further action on

- i) It was **RESOLVED** that the Clerk would raise the potholes outside Bleak Bank Farm and also at the junction toward Ingleton on Newby Moor to Area 5. Also reported were potholes on Tatterthorne Lane in Ingleton and it was **RESOLVED** that this be raised to Ingleton PC.

7.2 To receive updates and decide further action on outstanding issues

- i) Works at Clapham Station. North Yorkshire Highways has been asked to reinstate the excavation in March which should have seen it closed appropriately. Despite a chasing e’mail being sent to Area5 no response has been received. It was **RESOLVED** the Clerk would question the previous individual who had been able to supply information.

8. Byways Open to All Traffic Update (BOATs)

- i) The council was **ADVISED** that a combined response with Ingleborough Estate had been sent to the Planning expectorate.
- ii) The response had requested that any visit be accompanied by a member of the council. A reply had been received that for that to be accommodated there **MUST** be representation of all interested parties present and as such did the Council still wish to request this. It was **RESOLVED** that Cllr Farrer would discuss the position with Peter Gould of Austwick PC and advise the Clerk of the recommend position to make to the planning expectorate.

9. To receive information on the following ongoing issues and decide further action where necessary:

9.1 Parish Maintenance Matters

- i) None.

9.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone **ADVISED** that there were some updates to the plan to be made following changes to the Village hall Committee members.

9.3 Neighbourhood Planning

Cllr Sheridan **ADVISED** that the proposed response to the questions had been sent to all councillors that afternoon. There were no issues raised and it was **RESOLVED** that Cllr Sheridan would send these on Thursday 16th.

9.4 Climate Emergency

There was no sustainability group representative present and no updates other than that given in the Annual Parish meeting

10. To consider and decide upon the following planning applications None received

11. To receive the following planning decisions / information

- i) ZA24/25650/FUL – Field Entrance, Brock A Bank, Keasden **APPROVED**.

12. Financial Matters

12.1 The Council **RESOLVED** to approve the following payments

- i) Clapham Village Hall May Meeting - £22.00
ii) Clerk’s May Salary - £316.20
iii) June PAYE - £3.80

12.2 The Council **NOTED** automated payments and receipts made since last meeting;

- i) Bank Charges April - £12.00
ii) DD in favour of nPower April Electricity - £64.82
iii) VAT Refund Receipt £758.29

12.3 The Council **RECEIVED** the detailed bank statements as at 30th April 2024 of

HSBC1	£7,592.43
HSBC2	£12,962.92

12.4 The Council **RECEIVED** the Bank Reconciliations as at 30th April 2024

12.5 2024 Audit

- i) The Council **NOTED** that the audit was still ongoing as it had been scheduled to be undertaken on a Bank Holiday and despite the auditors maintaining it would still happen on that date it was not as yet complete – 10 days later.
- ii) the Council **RESOLVED** that Cllr Price & the Clerk sign:
 - a) The Certificate of Exemption from a limited Assurance Review
 - b) The Annual Governance Statement 2023-24
 - c) The Accounting Statements for 2023-24

13. To receive and consider actions and decisions to be taken:

13.1 To receive and respond to items of correspondence received prior to the meeting

- i) Mobile Phone coverage in the village. Cllr Elphinstone **ADVISED** that there was no update since the last meeting
- ii) The Clerk advised he had attended the latest meeting of the Ingleton organising committee and that all matters were in hand. The Council **RESOLVED** that it would make a donation to the CRO for an equivalent sum to the cost of the gas paid by Ingleton in recognition of joint ownership yet maintaining simplicity.
- iii) Settle Beavers had designed some “Dog Poo” signs. With some members of the pack coming from Clapham they had approached the Council to see whether they could post some in the village. The Council **RESOLVED** that whilst they would be welcome anywhere around the village they were probably best on the Mafeking bridge, station road and in the Car Park.
- iv) The Council **NOTED** that the Clerk had been contacted by Michelle Hudson a Newby resident to express her thanks for the memorial stones erected by both the Council in the Platinum Toll Bar Wood and also the Newby Landowners on Henbusk Lane.
- v) It was **RESOLVED** that the Clerk would resend the e’mail regarding the NALC request for views on the consultation on barriers on community energy projects.

13.2 To receive and respond to items of correspondence received too late for inclusion on the agenda.

- i) The Council **RESOLVED** to renew insurance with AJ Gallagher and **APPROVED** the payment of £452.72
- ii) The Council **RESOLVED** that there were no issues with the revised lease agreement for the tree nursery and would be happy to sign the formal agreement.
- iii) It was **RESOLVED** that the request received for additional cutting to be undertaken in the Closed Churchyard to enable easier access to one of the graves on the grave trail would be reviewed as part of the annual monument review which would be undertaken in the next month.

13. To notify the Clerk of matters for inclusion on the agenda of the next meeting – *No items raised*

14. Employment Matters – None.

15. Parishioner Matters Arising – The issues raised by the parking of a Blue van on Station road were **NOTED** but since the vehicle was not parked illegally the council felt it had no ability to act

16. To confirm the dates for the next meeting as: Wednesday 19th June