

**Clapham cum Newby Parish Council**

**Wednesday 17<sup>th</sup> July 2024**

**MINUTES**

**PRESENT:** Cllrs John Dawson, Maria Farrer, Diane Elphinstone, Ann Sheridan

**In Attendance:** Steven Culver (Parish Clerk and Responsible Financial Officer) & a Representative of the Sustainability Group.

**1. To receive apologies:** Cllr Colin Price, Ann Stewart

**2. Code of Conduct and Disclosable Pecuniary Interests**

**2.1 Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.** To be raised at the relevant point in the meeting.

**2.2 Requests for dispensations in connection with items on this Agenda.** None

**3. To confirm the minutes of the meeting held on 19<sup>th</sup> June 2024 as a true and fair record**

The Parish Council **RESOLVED** that the minutes of the meeting held on the 19<sup>th</sup> June 2024 should be approved and signed by Cllr Dawson as a true and accurate record.

**4. Action Point Review - Updates on items not covered elsewhere on the agenda**

**Meeting 15-May-24**

v) Closed Churchyard annual memorial review. **COMPLETE**

**Meeting 19-Jun-24**

ii) The Clerk to raise the Potholes on Keasden and Station Road & broken wall on Bentham Road with Area 5 **COMPLETE**

iii) The Clerk to arrange a meeting with Matthew Holroyd to discuss changes to mowing to allow access to all graves on the trail whilst leaving more of the churchyard "wild" **COMPLETE**

iv) The Clerk to raise the issue of the dislodged capstones on the Underpass to Area 5 **COMPLETE**

v) The Clerk to respond to planning application ZA24/25892/FUL on the basis of the views of Cllrs Sheridan & Price **COMPLETE**

vi) The Clerk to provide Cllr Elphinstone with the details of the YDNPA ranger **COMPLETE**

vii) Clerk to speak to St James' PCC to agree responsibility for painting the churchyard gates **COMPLETE - PCC**

**5. To receive the Police Report**

4 Incidents had been reported between 16<sup>th</sup> June & 16<sup>th</sup> July.

Abandoned Call

Highway disruption – broken down vehicle

Highway Disruption – cows on A65 (Goat Gap)

Road Related Offence – Speeding motorbikes A65

It was **RESOLVED** that the Clerk would request an update regarding the vandalism to the Old School.

i) It was **RESOLVED** that each individual Cllr would complete the North Yorkshire Police Neighbourhood survey and send to Cllr Elphinstone

**6. Highways, Streetlight, Road Signage and Boundary Markers**

**6.1 To receive requests and decide further action on:** No notifications received

**6.2 To receive updates and decide further action on outstanding issues**

i) Works at Clapham Station. Despite Cllr Price providing the clerk with a phone number there was still no update to the ongoing works. It was **RESOLVED** that the Clerk would raise the matter with the NYC cabinet member for highways.

**7. Byways Open to All Traffic Update (BOATs)**

The Council has received notification that the planning inspectorate have made arrangements for the inspector to visit Thwaite Lane; along with the 5 comments that have been submitted on the statements of case.

**8. To receive information on the following ongoing issues and decide further action where necessary:**

**8.1 Parish Maintenance Matters** None.

## 8.2 The **community emergency plan, community defibrillator training and other topics related to the emergency services**

There is a plan to ask Eddie Styles to run a Saturday morning (coffee morning) training session in Newby Chapel in September.

## 8.3 **Neighbourhood Planning**

The King's Speech today may supersede the work of the Plan which is still awaiting feedback from the planning inspector.

## 8.4 **Climate Emergency**

The Sustainability Group meets by monthly and as such there was no update since the previous meeting

## 9. **To consider and decide upon the following planning applications**

ZA24/26111/TPO Tree Felling Flying Horseshoes Caravan Park – The Council had no comments to make.

## 10. **To receive the following planning decisions / information** see 12.2.iii

## 11. **Financial Matters**

11.1 The Council **NOTED** automated payments and receipts made since last meeting;

i) Bank Charges April - £8.00

ii) DD in favour of nPower April Electricity - £53.12

11.2 The Council **RECEIVED** the detailed bank statements as at 30th June 2024 of;

HSBC1 £5,845.34

HSBC2 £13,030.44

11.3 The Council **RECEIVED** the Bank Reconciliations as at 0<sup>th</sup> June 2024

11.4 The Council **RESOLVED** to approve the following payments

i) Clapham Village Hall July Meeting - £17.00

ii) Clerk's July Salary - £316.00

iii) Clerk's August Salary £316.20

iv) August PAYE - £4.00

v) September PAYE - £3.80

## 12. **To receive and consider actions and decisions to be taken:**

### 12.1 **To receive and respond to items of correspondence received prior to the meeting**

- i) Mobile Phone coverage in the village. Cllr Elphinstone has contacted the YDNPA ranger who attended the Annual Parish Meeting, who confirmed that the matter would be raised at the next YDNPA meeting. It was **RESOLVED** that Cllr Elphinstone would write to Julian Smith MP requesting his support for improving connectivity.
- ii) The Clerk updated the meeting on the deteriorating situation of the Austwick Waste Water Pumping Station. In 2023 The Austwick Storm Outlet discharged 103 times for a total of 1,972 hours. The average number of spills per outflow is 33, but for those into the River Wenning it is 98. The Clerk had shared these results with Austwick PC who had expressed that they would happily attend a follow up meeting of the 3 councils we previously convened and suggested inviting Bentham TC (who had previously been invited but had not responded) along with the River Wenning Group and Lune Rivers Trust.  
The Council **RESOLVED** the Clerk should write to Julian Smith MP regarding the issue in the light of the potential increase in housebuilding announced by the government and that fact that the infrastructure needs to be in place before any developments. The council also felt that with the creation of the River Wenning Group, this may now be the most appropriate forum for all interested parties to come together rather than having disparate groups all looking to achieve the same outcome.
- iii) The Clerk advised that he had been contacted by the team in Ingleton who had organised the D-Day 80 celebrations regarding the VE Day 80 celebrations in 2025 (which would again be looking to have a beacon). It was **RESOLVED** that the Clerk would respond suggesting that the beacon or another beacon may be placed on Bowland Knotts as no-one in Clapham or Newby are able to see one placed on the top of Ingleborough.

### 12.2 **To receive and respond to items of correspondence received too late for inclusion on the agenda.**

- i) The Council **RESOLVED** to approve the Payment of £500 to Matthew Holroyd for Closed cemetery grass cutting.

- ii) The Clerk advised that as at 30<sup>th</sup> June the Council was showing a £1,093.26 favourable position to the budget. This was due to 4 principal items; and additional £658.29 of reclaimed VAT following the works undertaken at St Michael's Keasden in March, the 2024 insurance costs seeing a lower increase than in 2023 saving £205.78 and £400 of non-invoiced Grass cutting, offset by an overspend of £323 as a result of the timing of the YLCA subscription payment (this will unwind by the end of the year).
- iii) The Council was **ADVISED** that planning Application C/18/194B Cross House Barn, Church Avenue, Clapham had been *APPROVED*.

**13 To notify the Clerk of matters for inclusion on the agenda of the next meeting** None raised

**14. Employment Matters** – None.

**15. Parishioner Matters Arising** - None

**16. To confirm the dates for the next meeting as:** Wednesday 18<sup>th</sup> September