

CLAPHAM CUM NEWBY PARISH COUNCIL
Wednesday 16th October
MINUTES

Present: Cllrs Colin Price (Chairman), John Dawson, Maria Farrer

In Attendance: Steven Culver (Parish Clerk & Responsible Financial Officer), The Sustainability Group Representative & 5 members of the public

Parishioner Matters raised

It was noted to the Council that the path from Station Road to Growing with Grace had been cleared by someone (possibly Highways) recently.

It was also noted that there had been a partial wall collapse opposite 16 Station Road. This being an Estate matter this was passed to them for action.

1. **To receive apologies** Cllrs Ann Sheridan & Diane Elphinstone
2. **Code of Conduct and Disclosable Pecuniary Interests**
 - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's Register of Disclosable Pecuniary Interests **None**
 - 2.2 To receive, consider and decide upon any applications for dispensation **None**
3. **To confirm the minutes of the meetings held on 18th September 2024 as a true and fair record** The Parish Council **RESOLVED** that the minutes should be approved and signed by Cllr Price as a true and accurate record.
4. **To receive updates on actions from previous meetings not covered elsewhere on the agenda.**

Meeting 18-09-2024

 - i) The Clerk to sign the letter to YDMT on behalf of the Chairman re the Council's support to the Dales Bird House grant application **COMPLETE**
 - iv) Cllr Sheridan to undertake further investigation of the Old Dairy Planning Application **COMPLETE**. *The extension is larger than the existing building and the Clerk has sent forward the Council's objection to the proposal on that basis.*
 - vii) The Clerk to e-mail Gerald Townson regarding the Lancaster platform at Clapham Station **COMPLETE**. *Network Rail are concerned about the platform structure beneath the shelter, Gerald will push for an update.*
5. **To receive the Police Report**

6 Incidents noted between 14th September & 15th October

Theft of tipping Trailer - Newby	Suspect Vehicle – <i>In order</i>
Lost Property – Station Road	Other Police force enquiry
Sheep A65	Found Property - <i>media request sent</i>
6. **Highways, Streetlight, Road Signage and Boundary Markers**

6.1 To receive requests and decide further action on:

 - i) The Clerk **ADVISED** that he now had access to Parish Portal to obtain updates on items raised
 - ii) The Council **RESOLVED** not to send any representative to Area 5 Parish Council Workshops on this occasion
 - iii) The Clerk to raise the following issues with Area 5
 - a) Potholes along station road and Keasden road between Crook Beck Bridge and Keasden Crossroads
 - b) Water gushing up from a drain near Brock a Bank on Keasden Road following heavy rain
 - iv) The Clerk to raise the issue of the water on Henbusk lane with Yorkshire Water in the 1st instance (belief being part of the issue is a split pipe)
7. **Byways Open to All Traffic Update** No Update

8. To receive information on the following ongoing issues and decide further action where necessary:

8.1 Parish Maintenance Matters

- i) Churchyard mowing Concerns had been raised regarding the decision made by the Council to reduce mowing at the eastern end of the churchyard. The Council **RESOLVED** to confirm its decision to have “managed” reduced mowing of parts of the churchyard during the next season, but would look to cut back the grass at the end of the growing season to encourage more wildflowers to populate the area.
- ii) Churchyard Monument Care Concerns had been received and the Council **RESOLVED** that all brambles and nettles etc. would be cleared from monuments and that all monuments will be cleared such that they can be read

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services - No update

8.3 Neighbourhood Planning – The team are still awaiting an update from Peter Stockton.

8.4 Climate Emergency

The sustainability Group representative gave an update on the Tree Nursery and it was **RESOLVED** that the Clerk would look to have a meeting with YDMT to fully understand future plans.

The Chairman wished to congratulate the group on achieving a runner-up position in the North of England's Curlew Conservation volunteer awards

The Council was **ADVISED** that the group would be showing the film 6” of Soil in the village hall On 10th November at 4:00.

9. To consider and decide upon the following planning applications None received

10. To receive the following planning decisions / information None received

11. Financial Matters

11.1 The Council NOTED the following automated payments made since last meeting;

- i) Bank Charges September - £8.00
- ii) DD in favour of nPower September Electricity - £60.66

9.2 The Council RECEIVED the detailed bank statements as at 30th September 2024 of;

HSBC1 £8,178.10

HSBC2 £13,093.46

11.3 The Council RECEIVED the Bank reconciliations as at 30th September 2024

11.4 The Council RECEIVED the Actual vs Budget financial Position as at 30th September 2024 showing a favourable position of £5,524 to budget (£4,788 of which being timing issues) and the remaining variance being principally driven by an additional £658 of VAT rebate received and insurance costs being £205 lower than budgeted

11.5 The Council RESOLVED to approve the following payments

- i) Clapham Village Hall October Meeting - £17.00
- ii) Donation to Citizens Advice - £100
- iii) Clerks October Salary - £320.00
- iv) Clerks November Salary - £320.00

11.6 The Council RECEIVED the 1st draft of the 2025/26 Precept calculation. The proposal is to leave the Precept the same as 2024/25 at £8,176. The net expenditure of the Council being budgeted as £10,212, the difference being funded by an anticipated £1,1257 underspend in the current year and a further reduction in reserves of £779. The final position (after further actual costs have been received, will be presented for sign off at the December meeting.

11.7 The Council RECEIVED the Internal Audit quotation of £150 + VAT for 2025 Audit and **RESOLVED** to continue using AccountAnt Ltd for the audit

12. Matters for Consideration

12.1 To receive and respond to items of correspondence received prior to this meeting

- i) Clapham Village Christmas Decorations – It was confirmed that no donation was required from the Council.
- ii) Representation to YDNPA Parish Forum 6th November It was **RESOLVED** that Cllrs Dawson and Farrer would be our representatives
- iii) Churchyard extension It was **RESOLVED** that the Council would be happy to be represented and any future meetings to discuss any potential extension to the Station Road site.
- iv) Forest of Bowland Diamond Landmark Tree Submission It was **RESOLVED** that if the tree was able to be situated outside the Forest of Bowland the Council's preferred location would be at the junction of Henbusk Lane and the Old Road beside the Jubilee bench and Stone

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

- i) Newby Horse Chestnut Tree It was **RESOLVED** that the Clerk contact Matthew or Martin Holroyd to take a look at the tree and respond to the enquire on a "no liability" basis.
- ii) The Council **RECEIVED** the approval of planning application ZA24/26274/HH Westavon, Cross Haw Lane, Erection of single storey rear extension
- iii) The Council **NOTED** that the Clerk had been approached regarding a Sycamore Tree St James' Churchyard growing through power lines and that this had been reported to North West Electricity.
- iv) The Council **RECEIVED** the advance notice to the Road Closure from Crook Beck Bridge to Wenning Bank Bridge 18-19 Nov. 2024 and **RESOLVED** the Clerk would place a notice to this effect in the Station Notice Board.

13. To notify the Clerk of matters for inclusion on the agenda of the next meeting West Riding Signpost at Keasden Crossroads

14. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions. - **None**

15. The Council **CONFIRMED** the date of the next meeting as 11th December 2024