

CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 11th December

MINUTES

Present: Cllrs Colin Price (Chairman), John Dawson, Ann Sheridan & Diane Elphinstone

In Attendance: Steven Culver (Parish Clerk & Responsible Financial Officer), The Sustainability Group Representative & 3 members of the public

Parishioner Matters raised

None

1. To receive apologies Cllr Maria Farrer, Ann Stewart

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's

Register of Disclosable Pecuniary Interests **None**

2.2 To receive, consider and decide upon any applications for dispensation **None**

3. To confirm the minutes of the meetings held on 16th October 2024 as a true and fair record

The Parish Council **RESOLVED** that the minutes should be approved and signed by Cllr Price as a true and accurate record.

4. To receive updates on actions from previous meetings not covered elsewhere on the agenda.

Meeting 16-10-2024

i) Clerk to Raise the following issues to Area 5

- Potholes between Crook Beck Bridge and Keasden Crossroads

- Water gushing from drain by Brock a Bank **COMPLETE**

iii) The Clerk to arrange a meeting with YDMT to discuss the future of the Tree Nursery Project **COMPLETE**

iv) The Clerk to accept the quotation received from AccountAnt Ltd for the April '25 Audit **COMPLETE**

v) Clerk to respond to YDNPA advising Cllrs Dawson & Farrer to be our representatives at the YDNPA Parish Forum **COMPLETE Cllr Farrer attended**

vi) Clerk to respond to St James PCC indicating the Council's willingness to participate in discussions regarding future burial ground **COMPLETE Cllrs Dawson & Farrer attended a meeting looking at potential options, follow up meeting scheduled for 5 mths time.**

vii) Clerk to contact Matthew or Martin Holroyd to review Newby Green Horse Chestnut tree and to revert to parishioner raising the query on a "no liability" basis. **COMPLETE**

viii) Clerk to Place notice regarding Road Closure on Station notice Board **COMPLETE**

5. To receive the Police Report

15 Incidents noted between 16th October & 9th December

5x General Admin re Firearm checks	RTC – single vehicle – Reeby's Lane
RTC – HGV via cycle – Wenning Side	Abandon vehicle – in order – A6
Road Related offence – Manner of driving – Clapham Road	RTC/abandon vehicle - Single vehicle – B6480 – pickup in ditch
Highways – Sheep – A65 – Goat Gap	Concern for welfare/Other police force

Cllr Price advised that he had a photograph of the pickup and it **was RESOLVED** that the Clerk would pass the details on to Area 5 in order to look to recover the costs of rebuilding the wall from the insurance co.

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on:

i) Lawsings Brow Flooding. It was **RESOLVED** the Clerk to raise this on the new "Customer Portal".

6.2 To receive updates and decide further action on outstanding issues

i) Henbusk Lane Flooding x2 Yorkshire water had confirmed that the leak near the Caravan depot was not their infrastructure, the issue had been passed to Highways who have diverted the water and sandbagged the area as an interim measure. The Clerk **ADVISED** that he had written to Waitings as the envisaged flooding risk from the drainage work done in the field had proved correct with the recent snow thaw. Waiting will be reviewing in due course.

- ii) Reeby's Lane traffic incident. The Council **RESOLVED** the Clerk to write to Area 5 requesting they come and visit the scene rather than use a generic approach to the risk of the area.
- iii) Church Avenue sign Clapham. The Clerk had received a call from a resident in the previous week regarding this. Area 5 were chased for an update (it had been raised in August), and was told the matter had been escalated.

7. Byways Open to All Traffic Update

The Council **NOTED** the reclassification of the section of track through the tunnels as a Bridleway.

8. To receive information on the following ongoing issues and decide further action where necessary:

8.1 Parish Maintenance Matters

- i) Keasden Crossroads Signpost. Cllr Price **ADVISED** that the matter had been raised with David Clements and he was awaiting a response.
- ii) Clapham Station Notice Board Subsidence . The Clerk had been contacted as subsidence of the notice board means that the right hand section of the board cannot be opened as it fouls on the wall. It was **RESOLVED** that Cllr Dawson would visit the site.

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

The Council was **ADVISED** that if someone was to use the "Emergency Call Only" function from a mobile the call cannot be traced if connection drops. It was **RESOLVED** the Clerk would contact NYC as they were creating wifi hotspots in numerous towns (the closest being Settle) to request that Clapham being considered due to the poor mobile reception.

It was also **RESOLVED** that the Clerk would contact NYC regarding the fact that the Emergency Plan meeting for the West of the County is scheduled to be held in Bedale and request these take place in Skipton.

8.3 Neighbourhood Planning – The plan appears to be progressing slowly.

8.4 Climate Emergency

The sustainability Group representative advised that the group had shown the film 6" of Soil in the village hall on 10th November. The Thermal Camera had been advertised again in the recent Newsletter and the Group are hoping to arrange the next "Bring & Take" in the Village Hall on 1st March.

9. To consider and decide upon the following planning applications

- i) ZA24/26445/TPO – Flying Horseshoes Caravan Site (Tree Works) *Dates for Comments passed*
- ii) ZA24/26543/LBC – Lower Hardacre House, High Bentham (Change of position of existing overhead service cable to facilitate a property extension.)

The Council **RESOLVED** that it had no comments to make on either application

10. To receive the following planning decisions / information

- i) ZA24/26291/FUL – The Old Dairy, Hollin Lane, Mewith (Demolition of existing storage barn and construction of new extension to create additional habitable space to existing bungalow) – **APPROVED**
- ii) ZA24/26178/FUL & ZA24/26179/LBC – Town Head, Newby (Re-use and extension of modern barn to create dwelling house, including use of cart shed for storage and use of shippon (with associated works) to form plant room and store.) **APPROVED**
- iii) ZA24/26376/HH - Clapham Wood Hall, Mewith (Rebuilding of single storey rear extension to form office, cloaks and utility) **APPROVED**

The Council expressed their thanks to the Clerk for resolving the issues raised regarding the Old Dairy Application.

11. Employment Matters.

The Council **RESOLVED** to increase the Clerks Salary from £13.50 to £14.13 per hour backdated to 1st April in line with National Guidelines. This would lead to a backdated award of £100.80 which would be added to December Salary payment

12. Financial Matters

12.1 The Council **NOTED** the following automated payments made since last meeting;

- i) Bank Charges October & November - £8.00 & £8.00
- ii) DD in favour of nPower October & November Electricity - £81.36 & £90.74

12.2 The Council **RECEIVED** the detailed bank statements as at 30th November 2024 of;

HSBC1 £6,604.83
HSBC2 £13,093.46

12.4 The Council **RESOLVED** to approve the following payments

- i) Matthew Holroyd – Closed Churchyard Grass Cutting - £680.00
- ii) Clapham Village Hall December Meeting - £17.00
- iii) Clerks December Salary - £412.20 (item 11 refers)
- iv) HMRC - Clerks PAYE December - £2.00 (item 11 refers)

12.5 The Council **RECEIVED** the final draft of the 2025/26 Precept calculation and **RESOLVED** to leave the Precept the same as 2024/25 at £8,176. The net expenditure of the Council being budgeted as £10,350, the difference being funded by an anticipated £970 underspend in the current year and a further reduction in reserves of £1,205. As the number of “Band B equivalent” households has increased in the year by 28, this will result in a 7.6% reduction in the “band D” charge in 2025/6 vs current year.

13. Matters for Consideration

12.1 To receive and respond to items of correspondence received prior to this meeting

- i) **Law Commission’s Reuse of Graves Consultation (YLCA Law & Governance Bulletin Oct)**. The Council **RESOLVED** the Clerk should submit an objection to the proposal to re-use graves over 75 years old.
- ii) **Forest of Bowland Diamond Landmark Tree**. Cllr Price and the Clerk will be meeting with Forest of Bowland representatives for site visits on 20th December 10:30.
- iii) **VE Day and VJ Day 80th Anniversary Commemorations**. The Clerk **ADVISED** that the Ingleton planning Group had held a couple of meetings he had been unable to attend and that their position remained that the Beacon should be on Ingleborough. The Clerk also **ADVISED** that the minutes approving the 50% stake in the beacon had referred to it as “a beacon for the top of Ingleborough”. The next planning meeting is scheduled for 18th December and Cllr Dawson and the Clerk will look to attend. Suggesting that the beacon could go to Bowland Knotts for 1 of the 2 proposed lightings in 2025.
- iv) **Verge Grass Cutting**. The Council **RESOLVED** that responsibility for this should remain with NYC.
- v) The Council Reviewed the Standing Orders & Financial Regulations and **RESOLVED** that no updates were required for Standing orders and amendments to Section 5 & 6 of the Financial Regulations were made to ensure the regulations and practices align and to accommodate the move to internet banking payments.
- vi) Austwick Waste Water Pumping Station. Austwick PC had written to the Clerk questioning whether any further joint meetings were to be held on the subject. The Council **RESOLVED** that all parties should look to join the River Wenning Group to ensure a consistent approach and avoid duplication of activities.
- vii) The Council **RECEIVED** the notification of the work done by Ann Stewart on the footpath between Riverside and Cross Haw Lane. The Council expressed their thank to Ann for her continued maintenance of the village.

14. To notify the Clerk of matters for inclusion on the agenda of the next meeting None

15. **Parishioner Matters Arising** – Items not raised at start of the meeting but now relevant because of previous discussions. - **None**

16. The Council **CONFIRMED** the dates for 2025 as follows;

Wednesday 15th January	Wednesday 16th July
Wednesday 19th February	No meeting in August
Wednesday 19th March (APM)	Wednesday 17th September
Wednesday 16th April	Wednesday 15th October
Wednesday 21st May (APCM)	No meeting in November
Wednesday 18th June	Wednesday 10th December