

Clapham cum Newby Parish Council

Dear Councillor

5th December 2024

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 11th December 2024 at 7:30 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

AGENDA

- 1. To receive apologies**
Cllr Maria Farrer
- 2. Code of Conduct and Disclosable Pecuniary Interests**
 - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
- 3. To confirm the minutes of the meetings held on 16th October 2024 as a true and fair record**
- 4. To receive updates on actions from previous meetings**
- 5. To receive the Police Report**
- 6. Highways, Streetlight, Road Signage and Boundary Markers**
 - 6.1 To receive requests and decide further action on:**
 - i) Lawsings Brow Flooding
 - 6.2 To receive updates and decide further action on outstanding issues**
 - i) Henbusk Lane Flooding x2
 - ii) Reeby's Lane traffic incident
 - iii) Church Avenue sign Clapham
- 7. Byways Open to All Traffic Update**
 - i) To Note the reclassification as a Bridleway the section of track through the tunnels.
- 8. To receive information on the following ongoing issues and decide further action where necessary:**
 - 8.1 Parish Maintenance Matters**
 - i) To consider whether any work should be assigned to independent contractors
 - a) Keasden Crossroads Signpost
 - b) Clapham Station Notice Board Subsidence
 - 8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services**
 - i) Mobile phone calls to emergency services
 - 8.3 Neighbourhood Planning**
 - 8.4 Climate Emergency**
- 9. To consider and decide upon the following planning applications**
 - i) ZA24/26445/TPO – Flying Horseshoes Caravan Site (Tree Works) *Dates for Comments passed*
 - ii) ZA24/26543/LBC – Lower Hardacre House, High Bentham (Change of position of existing overhead service cable to facilitate a property extension.)
- 10. To receive the following planning decisions / information**

- i) ZA24/26291/FUL – The Old Dairy, Hollin Lane, Mewith (Demolition of existing storage barn and construction of new extension to create additional habitable space to existing bungalow) – **APPROVED**
- ii) ZA24/26178/FUL & ZA24/26179/LBC – Town Head, Newby (Re-use and extension of modern barn to create dwelling house, including use of cart shed for storage and use of shippon (with associated works) to form plant room and store.) **APPROVED**
- iii) ZA24/26376/HH - Clapham Wood Hall, Mewith (Rebuilding of single storey rear extension to form office, cloaks and utility) *Dates for Comments passed.* **APPROVED**

11. Employment Matters.

To Consider an increase in the Clerks Salary from £13.50 to £14.13 per hour backdated to 1st April in line with National Guidelines.

12. Financial Matters

12.1 To note automated payments and receipts made since last meeting;

- i) Bank Charges October & November - £8.00 & £8.00
- ii) DD in favour of nPower October & November Electricity - £81.36 & £

12.2 To receive the detailed bank statements as at 30th November 2024 of;

HSBC1 £6,604.83

HSBC2 £13,093.46

12.3 To receive Bank reconciliations as at 31st October & 30th November 2024

12.4 To consider the following payments

- i) Matthew Holroyd – Tree Cutting - £680.00
- ii) Clapham Village Hall December Meeting - £17.00
- iii) Clerks December Salary - £412.20 (item 11 refers)
- iv) HMRC - Clerks PAYE December - £2.00 (item 11 refers)

12.5 To Consider the 2025/26 Precept for Submission to NYC

13. Matters for Consideration

13.1 To receive and respond to items of correspondence received prior to this meeting

- i) Law Commission's Reuse of Graves Consultation (*YLCA Law & Governance Bulletin Oct*)
- ii) Forest of Bowland Diamond Landmark Tree
- iv) VE Day and VJ Day 80th Anniversary Commemorations
- v) To review the Financial Regulations and Standing Orders of the Council
- vi) Austwick Waste Water Pumping Station – Further meetings with PCs?

13.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

14. To notify the Clerk of matters for inclusion on the agenda of the next meeting

15. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions.

16. To confirm the dates of 2025 meetings

Wednesday 15th January	Wednesday 16th July
Wednesday 19th February	No meeting in August
Wednesday 19th March	Wednesday 17th September
Wednesday 16th April (APCM)	Wednesday 15th October
Wednesday 21st May (APM)	No meeting in November
Wednesday 18th June	Wednesday 10th December