

CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 21st May 2025

MINUTES

Present: Cllrs Colin Price, John Dawson, Diane Elphinstone, & Maria Farrer

In Attendance: Steven Culver (Parish Clerk & Responsible Financial Officer), 3 members of the public, Sustainability Group Representative, Cllr David Ireton (NYC) and PCSO Jayne Grace

1. To receive apologies *Cllr Ann Sheridan, Ann Stewart, Anne-Marie Bond*

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's Register of Disclosable Pecuniary Interests **None**

2.2 To receive, consider and decide upon any applications for dispensation **None**

3. To confirm the minutes of the meetings held on 16th April 2025 as a true and fair record

*The Parish Council **RESOLVED** that the minutes should be approved and signed by Cllr Price as a true and accurate record.*

4. To receive updates on actions from previous meetings not covered elsewhere on the agenda.

Meeting 19-03-2025

iii) *Cllr Elphinstone to confirm recycling options for defibrillator batter with Yorkshire Ambulance Service, once Newby battery is replaced. **It is not possible to recycle the batteries. COMPLETE***

vi) *The Clerk to contact David Pickup of YDNPA regarding their view on FM Antennas for SMART meters. Contact made 20/3 & 155/5, no response to date. **ONGOING***

Meeting 16-04-2025

i) *Consultation on Newby Streetlights to be undertaken once billing is up to date – **ONGOING***

ii) *the Clerk to write to Austwick PC expressing the Council's thanks for their efforts and for keeping the Council informed regarding Thwaite Lane BOAT **COMPLETE***

iii) *An item be posted in the next 2 newsletters alerting people to the Thwaite Lane inquiry and that Austwick Village Hall could be used as a site for interested parties to gather for the remote inquiry **item included in June edition ONGOING***

vii) *The Clerk to register Cllrs Dawson & Sheridan for the Sedbergh Spring Parish Forum – **COMPLETE***

ix) *The Clerk to contact YLCA for a view as to whether Utility Companies should be consulted on Planning Applications as a matter of course – **YLCA advise not a statutory consultee, Clerk to check the view of NYC Planning as to inclusion of UU on all applications. ONGOING***

5. To receive the Police Report

PCSO Grace advised 6 Incidents noted between 15th April & 19th May

<i>3x Domestic Concern</i>	<i>03.05 Other Force enquiry</i>
<i>2x Concern for Safety /Welfare Keasden</i>	<i>07.05 Suspect Call RTC A65 – area searched no gain</i>
<i>21.04 Road Related Offence – Manner of driving</i>	<i>11.05 x2Suspect Drone. Confirmed in order (chasing foxes) by Cllr Farrer</i>
<i>28.04 Firearm Check</i>	<i>17.05 Concern for climbers - CRO</i>

i) *Police Drop in surgeries – The Council **RESOLVED** that it would prefer a walk around the village rather than a static "surgery", Parishioners could attend settle if they had specific issues.*

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on: *None*

6.2 To receive updates and decide further action on outstanding issues.

i) *Newby Streetlight expenditure. The Clerk **ADVISED** that he was still to receive a bill since the query had been submitted.*

7. Byways Open to All Traffic Update

No update since the last meeting

8. To receive information on the following ongoing issues and decide further action where necessary:

8.1 Parish Maintenance Matters

- i) To consider whether any work should be assigned to independent contractors
 - a) *Keasden Crossroads Signpost. No update*
 - b) *Keasden Ditching near Dovenanter. No Update.*
 - c) *Platinum Toll Bar Wood. No update.*
 - d) *Newby Notice Board – The Council **RESOLVED** to engage Paul Hudson since he was a Newby resident, who had pro-actively offered his services, to undertake the repairs to the notice board.*

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

No update

8.3 Neighbourhood Planning

The Clerk had received notification from the team that the plan had been approved by both NYC & YDNP to move forward to referendum. New maps had been produced in response to the Inspectors request; however, these still need some minor changes. As soon as the maps are signed off the process to move to the referendum will commence.

8.4 Climate Emergency

Swift boxes – there had been some issues with erecting the boxes on stone barns, but have been installed on timber barn instead, there have been issues with the robustness of the callers.

Blister Packs Recycling – These can now be taken to Boots in Kendal

2026 Curlew Project - Approaches are being made to local business prior to approaching potential larger grant providers to ensure funding for 2026 season. The potential to have a warden for the season is also being explored.

SMART Meters – Julian Smith had written a letter and has recently received a reply stating that there will be the possibility to use a cellular add-on to get around the radio mast issue.

9. To consider and decide upon the following planning applications

- i) **C/18/628** Section 73 Application to vary condition 2 – internal Layout and elevation amendment – *Low Barn Newby Cote. The Council **RESOLVED** it was happy and had not comment to make.*

10. To receive the following planning decisions / information

ZA24/26579/LBC Listed building consent for installation of replacement front door and fanlight - *Farrer Lodge, Clapham, Lancaster, LA2 8ES – **REJECTED**. The Council was particularly concerned that once again the views expressed had been ignored by NYC Planning. The Council **RECEIVED** the details of the next steps in the process for the applicant and their concerns with the process to date.*

11. Financial Matters

11.1 The Council **NOTED** automated payments and receipts made since last meeting;

- i) Bank Charges April - £8.00

11.2 The Council **RECEIVED** the detailed bank statements as at 30th April 2025 of;

HSBC1 £7,706.67

HSBC2 £13,215.84

11.3 The Council **RECEIVED** the Bank reconciliations as at 30th April 2025

11.4 The Council **APPROVED** the following payments

- i) Clapham Village Hall April Meeting - £17.00
- ii) Clerks May Salary - £332.60
- iii) 2025 Audit Fee (Account-ant Ltd) - £180.00

11.5 The Council **RESOLVED** to Accept the insurance renewal quotation of £459.84 and to opt for the 3-year “fixed price” option with the policy, the Clerk to arrange payment accordingly.

11.6 The Council **RESOLVED** that Cllr Price & the Clerk sign:

- a) The Certificate of Exemption from a limited Assurance Review
- b) The Annual Governance Statement 2023-24
And that Cllr Dawson & the Clerk sign
- c) The Accounting Statements for 2023-24 (these were presented at the April meeting)

12. Matters for Consideration.

12.1 To receive and respond to items of correspondence received prior to this meeting

- i) VE Day and VJ Day 80th Anniversary Commemorations *The activities for the VE Day 80 event had been well received. The Council **RESOLVED** that rather than make 2 donations to CRO for their support to the beacon lighting, one larger donation would be made after VJ Day 80 Celebrations in August.*
- ii) North Yorkshire Boundary Changes Consultation. *The Council **RESOLVED** that the Clerk would respond against the proposal that the parish be moved to Settle*
- iii) RTS Service electric meter Radio Signals. *The Council **RECEIVED** notification that this service would be switched off at the end of June and all individuals with such a meter needed to contact their energy supply as a matter of urgency.*
- iv) Electricity North West Extra Care Register. *The Council **RECEIVED** notification of the service and **RESOLVED** the Clerk would advertise this in the next newsletter.*
- v) Yorkshire Dales National Park Active Travel Network consultation *The Council **RESOLVED** that it had no comments to make.*
- vi) Ingleborough Estate Application for creation of woodlands. *The Council **RESOLVED** that the Clerk should respond welcoming the majority of the proposals but expressing concerns with the proposals around Wenning Bank.*
- vii) Clapham School *The Council **RECEIVED** notification from Rev'd Davies that agreement had been reached between the Diocese and the Farrer Family Trust regarding the ownership of the Clapham School Building. The building would now look to be sold with the funds being split equally between the 2 parties.*

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

- i) Planning Decision – ZA25/26814/HH Erection of single storey front and rear extensions including installation of flue, Kinsdale, Cross Haw Lane, Clapham – **APPROVED**
- ii) Great Harlow Lodges. *The Council **RECEIVED** an update from the Clerk on the current situation – The enforcement officer agrees with the Council's position but has been unable to make contact with the owner to date.*

13. To notify the Clerk of matters for inclusion on the agenda of the next meeting. *None*

14. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions. *None*

15. To confirm the dates of the next meeting as Wednesday 18th June at 19:30