

CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 15th October 2025

MINUTES

Present: Cllrs Colin Price, Diane Elphinstone & Maria Farrer

In Attendance: Steven Culver (Parish Clerk & Responsible Financial Officer), Sustainability group representative & 2 members of the public.

1. To receive apologies *Cllrs Ann Sheridan & John Dawson*

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's Register of Disclosable Pecuniary Interests **None**

2.2 To receive, consider and decide upon any applications for dispensation **None**

3. To confirm the minutes of the meetings held on 17th September 2025 as a true and fair record

*The Parish Council **RESOLVED** that the minutes should be approved and signed by Cllr Price as a true and accurate record.*

4. To receive updates on actions from previous meetings not covered elsewhere on the agenda.

Meeting 19-03-2025

- vi) *The Clerk to contact David Pickup of YDNPA regarding their view on FM Antennas for SMART meters. Contact now made with YDNPA Planning 12/6 & 27/8, no response to date. **ONGOING***

Meeting 16-04-2025

- iv) *Cllr Sheridan to obtain a quote for ditching work on Keasden Road. – Superseded by action raised in Parishioner Participation – Quote received for £700 +VAT; The Clerk to contact Forest of Bowland to see if any funding is available to undertake. **COMPLETE***

Meeting 18-06-25

- viii) *The Clerk to speak to Martyn Holroyd to see if the CRO would consider removing the Piri-piri burr on Church Bridge as part of a training exercise. **ONGOING***

Meeting 17-09-25

- i) *The Clerk would contact Sharon Fox of NYC to suggest that some softening of these drops be undertaken or that a sign warning of soft verges be installed at either end of the road given that a number of vehicles have become stuck recently – Action completed by Cllr Ireton **COMPLETE***
- ii) *The Clerk to review the bench on Old Road and see if any required repairs are something Paul Hudson may be able to undertake. The works was subsequently undertaken by Cllr Dawson **COMPLETE***
- iii) *The Clerk request an inspector to come and review the situation of the gutters on Keasden Road – Action completed by Cllr Ireton **COMPLETE***
- iv) *The Clerk to request that where all traffic is diverted off the A65 and through the village an officer be stationed near the New Inn to co-ordinate traffic flow – Matter is being progressed by Police department but will depend upon manpower available at time of any future incident **COMPLETE***
- v) *The Clerk would log the pothole between Clapham Station and the "Clapham Holiday Park" on the Highways Portal. **COMPLETE***
- vi) *The Clerk to notify Matthew Holroyd that the Council requests him to undertake the work on the A65 underpass and to complete and submit the grant application form received from Cllr Ireton. **COMPLETE***
- vii) *The Clerk to forward the St James' quinquennial review to Cllrs Price and Dawson for Review **COMPLETE***
- viii) *Cllrs Price & Dawson to meet with Matthew Holroyd to review overhanging trees in St James' churchyard. **ONGOING***
- ix) *The Clerk contact Kevin Lawler regarding the condition of the land beside Dalesview Close as this as it was to be a "green space" in the planning application. CR Fishwick & Co Ltd are responsible for the site. **COMPLETE***
- xi) *The Clerk to contact YDNPA planning to invite a representative to a meeting to explain their policy on solar panels in the light of the Newby Cote application. Nobody available to attend evening meeting **COMPLETE***

- xii) The Clerk to contact the Manager of the New Inn regarding potential cutting back of greenery opposite the pub beside the riverbank. *E'mail and follow up hard copy letter sent, no response received.*

COMPLETE

5. To receive the Police Report

17 Incidents (incl. abandoned call, alarm sounding, animal concern) noted between 16th Sept & 14th Oct Reports incl. Abandon Call; Animal concern – Cow A65; Highways – sign in road – tree down; domestic incident; Concern for safety/welfare – joint partnership working; concern – cave rescue; theft of number plate; broken down vehicle; other police force enquiry; road related offence – speeding A65; Abandon vehicle Old road – no concern; Theft of 24 sheep & 14 lambs Keasden Moor (over the summer period); Theft of portable toilet A65.

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on:

None.

7. Byways Open to All Traffic Update

The Public Inquiry on 30th September actually lasted 4 days of detailed legal arguments. No view as to decision that will be reached. It is expected that if the route does become a BOAT there will be an initial influx of vehicles to use it and as such that situation will have to be monitored.

8. To receive information on the following ongoing issues and decide further action where necessary:

8.1 Parish Maintenance Matters

- i) Cllr Farrer advised that the Waste bins in Clapham have not been emptied this week. It was **RESOLVED** that the Clerk log this with NYC.

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

*The Council **RESOLVED** that Cllr Elphinstone order defibrillator pads for both CRO & Newby Chapel so as to benefit from a 10% price discount.*

8.3 Neighbourhood Planning

*The Council **NOTED** that the referendum had been passed and as such the item could be removed as a standing agenda item. Thanks were once again expressed to the team for all their efforts.*

8.4 Climate Emergency

The sustainability Group representative advised the Council of the following;

- Curlew Cluster - Meeting to be held on 22nd October for farmers and surveyors to review the season. Still awaiting responses to grant submissions
- The Give & Take will take place on Saturday 18th
- Blister Pack recycling – the 1st 2 boxes have been funded by the Farrer Family Trust and the 1st is now available to use at Paul Pedals.

9. To consider and decide upon the following planning applications

- i) **C/18/624C & C/18/624D/LB** Full planning permission to rebuild the stone columns on new concrete slabs using reclaimed stone from previous columns and lime mortar; replace all deteriorating timber with new C24 preservative treated timber to match the form of the existing trusses, ridge, purlins and eaves beam; refurbish and refit the metal ties; re-lay the roof using reclaimed slates from the current roof and reclaimed ridge tiles where possible; install new cast-iron rainwater goods finished in black and installation of 14 new PV panels within the newly re-laid roof on the south side to sit flush within the slate roof at **The Log Store, The Old Sawmill, Eggshell Lane, Clapham, LA2 8DU. The Council was supportive of the application**
- ii) **C/18/624E & C/18/624F/LB** Full planning permission for installation of 28 photovoltaic (PV) panels to roof at **The Old Sawmill, Eggshell Lane, Clapham, LA2 8DU. The Council was supportive of the application**

10. To receive the following planning decisions / information *None*

11. Financial Matters

- 11.1 The Council **RECEIVED** detailed bank statements as at 30th September 2025 of;

HSBC1 £8,263.98
HSBC2 £13,324.79

11.2 The Council **RECEIVED** the Bank reconciliations as at 30th September

11.3 The Council **APPROVED** the following payments

- i) Clerk's October Salary - £340.20
- ii) HMRC re Clerk's PAYE - £1.60
- iii) Village Hall October Meeting - £18.00
- iv) TimberWorks (bolts for bench repair) - £17.74
- v) Wel Medical (CRO Defib battery) - £245.94

11.4 The Council **RECEIVED** the actual vs budget expenditure for the half year to 30th September. Net position is £6,165.70 ahead of budget. Principal variances £4,088 Precept received late September rather than October, £800 of Churchyard mowing invoices received in October, £504.75 variance as a result of electricity billing corrections, £198.66 insurance renewal lower than budget.

11.5 The Council **RECEIVED** the 1st draft of the 2026/27 budget. Net expenditure of £8,968 this is proposed to be funded by holding total Precept at current level £8,176 with the balance being met from reserves. This will be revised and presented for sign-off at the December meeting.

13. Matters for Consideration.

13.1 To receive and respond to items of correspondence received prior to this meeting

- i) Gas drilling at Foxholes & Butterwick Parish Council The Council **NOTED** the correspondence from Foxholes & Butterwick but felt it was not relevant for the Council to comment
- ii) The Council **RECEIVED** notification of the new Clerk e'mail address of clerk@claphamcumnewby-pc.gov.uk
- iii) The Council declined to send any representative to the Seasonal Health forum 31st October York City Council's offices
- iv) The Council **NOTED** the Electrical Safety Webinar with Lord Foster 23rd October
- v) The Council **RECEIVED** the Election recharge policy for NYC. It was **RESOLVED** that the Clerk respond to NYC objecting to the change in policy.

13.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

- i) The Council **RECEIVED** the impact of the Windows 10 end of life on the Council's Laptop. It was **RESOLVED** that the Clerk should purchase a new machine at a cost of less than £400 and reclaim via expenses.
- ii) The Council **RECEIVED** the Flood Protection guide from Go Compare and **RESOLVED** not to support adding this to the Clapham Village website since it was linking to a commercial organisation.
- iii) The Council **RECEIVED** an update on Street Light billing. Following removal of 1 light in August this had led to incorrect charge codes (those from 1998) being applied to the bills raised for August & September. These will now be credited and rebilled in November.
- iv) The Council **APPROVED** payment to Matthew Holroyd for Closed Churchyard mowing £800.
- iv) The Council **APPROVED** the Clerk's November Salary - £340.00
- v) The Council **APPROVED** the payment to HMRC re the Clerk's November PAYE - £1.80

14. To notify the Clerk of matters for inclusion on the agenda of the next meeting.

None

15. **Parishioner Matters Arising** – Items not raised at start of the meeting but now relevant because of previous discussions. *None*

16. **To confirm the dates of the next meeting as THURSDAY December 11th at 19:30**