

CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 11th December 2025

MINUTES

Present: Cllrs Colin Price, John Dawson, Diane Elphinstone, Maria Farrer & Ann Sheridan (part, via Zoom)

In Attendance: Steven Culver (Parish Clerk & Responsible Financial Officer), Sustainability group representative, Cllr David Ireton & 1 member of the public.

1. To receive apologies *Chris Hart*

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's Register of Disclosable Pecuniary Interests **None**

2.2 To receive, consider and decide upon any applications for dispensation **None**

3. To confirm the minutes of the meetings held on 15th October 2025 as a true and fair record

*The Parish Council **RESOLVED** that the minutes should be approved and signed by Cllr Price as a true and accurate record.*

4. To receive updates on actions from previous meetings not covered elsewhere on the agenda.

Meeting 19-03-2025

- vi) *The Clerk to contact YDNPA regarding their view on FM Antennas for SMART meters. Contact now made with YDNPA Planning, no response to date. It was **RESOLVED** that the Clerk contact the Chief Executive. **ONGOING***

Meeting 16-04-2025

- iv) *Cllr Sheridan to obtain a quote for ditching work on Keasden Road. – Superseded by action raised in Parishioner Participation – Quote received for £700 +VAT; The Clerk to contact Forest of Bowland to see if any funding is available to undertake. No funding available, however it was **RESOLVED** that further quotes should be obtained. **ONGOING***

Meeting 18-06-25

- viii) *The Clerk to speak to Martyn Holroyd to see if the CRO would consider removing the Piri-piri burr on Church Bridge as part of a training exercise. **ONGOING***

Meeting 17-09-25

- ix) *Cllrs Price & Dawson to meet with Matthew Holroyd to review overhanging trees in St James' churchyard. Review undertaken, Matthew does not believe that the trees are responsible for any dampness in the church. **COMPLETE***

Meeting 15-10-25

- i) *The Clerk to contact the forest of Bowland to see if any funding exists for the ditching work on Keasden Road. No funding available. **COMPLETE***
- ii) *The Clerk to write to CR Fishwick & Co re the land beside Dalesview Close. Telephone response received, the individual responsible had planned to clear the ground in the summer however health matters had prevented this, they will look to do so in early 2026. **COMPLETE***
- iii) *The Clerk to raise the non emptying of the litter bins with NYC. **COMPLETE***
- iv) *Cllr Elphinstone to order defibrillator pads for both CRO and Newby Chapel to benefit from the 10% cost saving currently in place. **COMPLETE***
- v) *The Clerk to respond to NYC objecting to the change in the election recharge policy. The cost will be £50 if no actual voting is required and this is less than in previous elections. **COMPLETE***
- vi) *The Clerk to purchase a new laptop at a cost of up to £400. **COMPLETE***

5. To receive the Police Report

9 incidents reported between 15.10.25 & 06.12.25

Reports include - Abandon call, Highways broken down vehicle A65, Civil dispute, Domestic incident & We Care Scheme record

17.10.25 – Concern for safety – person walking on A65 – in order

25.10.25 – RTC – Single vehicle - Green Close Bridge

12.11.25 – Theft of portable Toilet – A65

16.11.25 – Injured walker – Ingleborough Cave – Cave rescue

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on:

- i) Agenda item 13.1 i) The Clerk reported that all matters relating to the Street light charging had now been concluded, billing was currently c £8 for November (£100 in 2024) and the Council's account is currently £135 in credit with nPower. The Clerk had been approached by a Newby resident regarding the fact that one of the lights (actually 2) in the village was not working. It was **RESOLVED** the Clerk would undertake a consultation with flyers to all Newby residents requesting that they give their views as to whether the street lights should be repaired or the remaining light switched off.
- ii) The undermining of Reeby's lane and also the issue around Cowson Gill bridge were raised again, these have both had numerous reports submitted. It was **RESOLVED** the Clerk to write to Cllr Karl Battersby at NYC regarding the issue and how the split of policy and Execution was not assisting the local communities.

7. Byways Open to All Traffic Update

The interim decision from the Public Inquiry on 30th September has been received and the decision is that Thwaite Lane is not to be made a Byway Open to All Traffic. Rather than the arguments put forward the decision was made on the "Winchester Case" in that the original paperwork was not presented correctly. It was **RESOLVED** the Clerk to contact Austwick PC to express our thanks for the work on the case especially that undertaken by Peter Gould.

8. To receive information on the following ongoing issues and decide further action where necessary:

8.1 Parish Maintenance Matters

None.

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone advised that the battery and pads had been passed to Eddie Styles to cover her absence over the Christmas period.

8.3 Climate Emergency

The sustainability Group representative advised the Council of the following;

- The Give & Take held on 18th October had been a success despite the unavailability of King Sharp
- Blister Pack recycling – Paul Pedals is supporting the drive by housing the recycling box
- Curlew Cluster – Funding has been secured to finance a Field Officer full time for 4 months next season. The 2025 season was deemed "a lot better than the previous year", no further details could be given due to RSPB policy.

9. To consider and decide upon the following planning applications

- i) **C/18/49H** Householder planning permission for replacement windows and doors at Bishopswood, Church Avenue, Clapham, Lancaster, LA2 8EA
- ii) **ZA25/27485/HH** Householder permission for a single-storey extension: Lodge Bank Farm, Clapham Road, Clapham, Lancaster, LA2 8HL

No objections were raised to these proposals and it was **RESOLVED** that the clerk respond accordingly under a "support" position.

10. To receive the following planning decisions / information

- i) **C/18/624C & C/18/624D/LB** Full planning permission to rebuild the stone columns on new concrete slabs using reclaimed stone from previous columns and lime mortar; replace all deteriorating timber with new C24 preservative treated timber to match the form of the existing trusses, ridge, purlins and eaves beam; refurbish and refit the metal ties; re-lay the roof using reclaimed slates from the current roof and reclaimed ridge tiles where possible; install new cast-iron rainwater goods finished in black and installation of 14 new PV panels within the newly re-laid roof on the south side to sit flush within the slate roof at **The Log Store, The Old Sawmill, Eggshell Lane, Clapham, LA2 8DU** Approved - **Conditional**
- ii) **C/18/624E & C/18/624F/LB** Full planning permission for installation of 28 photovoltaic (PV) panels to roof at **The Old Sawmill, Eggshell Lane, Clapham, LA2 8DU** Approved – **Conditional**
- iii) **ZA25/26991/LBC** Listed building consent for repositioning of overhead service cable and associated works **Lower Hardacre House, Bentham, Lancaster, LA2 7AT - GRANTED**

11. Employment Matters

The Clerk advised that a change to his PAYE coding would now remove the need to make small payments to HMRC each month, however it had left the council with a £11.60 balance on their account with HMRC which given this treatment appears to happen each financial year should be reclaimed.

12. Financial Matters

12.1 The Council **RECEIVED** detailed bank statements as at 30th November 2025 of;

HSBC1 £6,524.85

HSBC2 £13,324.79

12.2 The Council **RECEIVED** the Bank reconciliations as at 30th November 2025

12.3 The Council **APPROVED** the following payments

- i) Clerk's December Salary - £355.40
- ii) Village Hall December Meeting - £18.00
- iii) Wel Medical (CRO Defib pads) - £216.05
- iv) Clerks Expenses (Sep – Dec incl. Laptop Purchase) £440.44 11.4

12.4 The Council **RECEIVED** the final draft of the 2026/27 budget. Net expenditure of £8,976. It was **RESOLVED** that the precept levied on individual households would be reduced by 5%. This requires a precept of £7,900 with the balance of £1,076 being taken from reserves.

13. Matters for Consideration.

13.1 To receive and respond to items of correspondence received prior to this meeting

- i) Newby Street Light potential repairs *covered under item 6.1 i*
- ii) Locality Budget Grant Acceptance *The Council **RESOLVED** to accept the grant offer and duly signed the relevant form.*
- iii) NYC Cost of Living Campaign *The Council **RECEIVED** the information on the scheme a poster for which has been placed on the Clapham notice board.*
- iv) Feedback for YDNPA new website *The Council had no comments to feedback*
- v) Monk Fryston PC campaign re Speed Indicator Devices & NYC policy *The Council **RESOLVED** that it was content with the status quo.*
- vi) Area 5 Workshops Jan / Feb '26 *It was **RESOLVED** the Clerk to respond stating that it would be beneficial to have all 4 proposed teams at any workshops held.*
- vii) Parish Maintenance Update *Ann Stewart provided details on activities she has been undertaking including the cutting back of the foliage around the bridge opposite the New Inn with Jill Buckler, The sweeping of the floor at the water fountain, Mafeking Bridge being kept clear of moss and overhanging branches and the clearing of moss and mud from the ginnel between Riverside and Cross Haw Lane (with Rose Whitaker). It was noted that the self seeded tree on the North side of the A65 underpass had not died and it was **RESOLVED** that the Clerk ask Matthew Holroyd to see if he can do anything to remove it when he undertakes the repairs to the wall.*
- viii) Meeting dates 2026 *It was **RESOLVED** to adopt the following timetable;*

January 21 st	February 18 th	March 18 th Annual Parish Meeting	No Meeting April
May 20 th Annual Meeting of Parish Council	June 17 th	July 15 th	No meeting August
September 16 th	October 21 st	No meeting November	December 9th

- ix) Newby flooding and local residents actions *The Council **RECEIVED** details of the work undertaken to date to repair the tracks across the village green and also that Lunesdale Rivers Trust would be visiting the Field behind Grey Scars to look at any potential flood defences that can be put on the stream there as this is the primary source of flood water entering the village*
- x) Incineration of rubbish in Clapham *The Council **RECEIVED** an e'mail from a resident concerned about the potential burning of plastics at Home Farm and hoping the Parish Council could do something to assist farmers to avoid the need for this. The Council noted that there are recycling schemes available for farmers to use, other than that the Council did not feel that this was within its remit.*

13.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

- i) The Council **RECEIVED** Planning Application **ZA25/27507/LBC**: Listed building consent for replacement Porch and Conservatory and part re-roofing of former barn roof, **Wenning Bank, Wenning Bank Bridge To A65T Underpass, Clapham** and was supportive.

14. To notify the Clerk of matters for inclusion on the agenda of the next meeting.

None

15. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions.

- i) *The death of Ken Pearce was **NOTED** and it was **RESOLVED** that the Clerk should send a letter of condolence to Brenda.*
- ii) The rubbish left behind by the recent travellers at the “old road” by the A65 was **NOTED** and it was **RESOLVED** that the Clerk would log these as fly tipping to NYC.

16. To confirm the dates of the next meeting as Wednesday January 21st 2026 at 19:30