

# CLAPHAM CUM NEWBY PARISH COUNCIL

Thursday 26<sup>th</sup> March 2026

## MINUTES

**Present:** Cllrs Colin Price, John Dawson, Diane Elphinstone,

**In Attendance:** Steven Culver (Parish Clerk & Responsible Financial Officer), Cllr David Ireton (NYC), & 11 members of the public.

1. **To receive apologies** Cllr Maria Farrer, Ann Stewart, Jill Buckler
2. **Code of Conduct and Disclosable Pecuniary Interests**
  - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's Register of Disclosable Pecuniary Interests **None**
  - 2.2 To receive, consider and decide upon any applications for dispensation **None**
3. **To confirm the minutes of the meetings held on 18<sup>th</sup> February 2026 as a true and fair record**

*The Clerk had received an e-mail querying the draft minutes published regarding representations regarding the Newby Street Lights. The minutes had thus been amended to explicitly show that the comments related to discussions within the meeting rather than correspondence received prior to it. The Parish Council **RESOLVED** that the minutes as presented should be approved and signed by Cllr Price as a true and accurate record.*
4. **To receive updates on actions from previous meetings not covered elsewhere on the agenda.**

**Meeting 16-04-2025**

  - iv) The Council to obtain a quote for ditching work on Keasden Road. One Quote received for £700 +VAT; it was **RESOLVED** that further quotes should be obtained. **ONGOING**

**Meeting 18-06-25**

  - viii) The Clerk to see if the CRO would consider removing the Piri-piri burr on Church Bridge as part of a training exercise. *The growth was removed by The Clerk & Martin Holroyd.* **COMPLETE**

**Meeting 18-02-2026**

  - i) The Clerk to report the latest Fly-tipping on the A65 cycle path to NYC – **COMPLETE**
  - iii) The Clerk to log the issue of Lawsings Brow overhanging trees to Network Rail - **COMPLETE.**
  - iv) Cllr Farrer to raise the issue of Lawsings Brow overhanging trees to Ingleborough Estate. **COMPLETE**
  - v) The Clerk to respond to YDNPA Spring Forum suggesting using Clapham Village Hall and also requesting that Planning policies especially around Solar Panels be added to the agenda the Clerk would respond to YDNPA Spring Forum suggesting using Clapham Village Hall and also requesting that Planning policies especially around Solar Panels be added to the agenda. **COMPLETE**
  - vi) The Clerk to request that Paul Hudson look to see if he could repair the WWII memorial bench. *It is believed that it would be a better solution to replace the bench.* **COMPLETE**
5. **To receive the Police Report**

*14 Incidents logged between 17/2/26 & 24/3/26.*

*Reports include Highways – deceased sheep – A65 Newby, found property & Wildlife - Suspect poaching – Clapham Moor, Firearms admin & Abandon calls*

*3 Reports Concern for welfare/safety checked in order*

*3 reports Road Related Offence – manner of driving/documents – A65*

*22.02.26 – RTC – vehicle via sheep*

PCSO Julia Runciman was in attendance to discuss initial thoughts for the planning for the up-coming traveller season. It was **RESOLVED** that the Clerk would write to the Deputy Mayor stressing the importance of a visible Police presence requiring additional resources to those typically deployed to the Parish. PCSO Runciman would also feedback the request for the force to engage with the Clapham Village Store and Growing with Grace.
6. **Highways, Streetlight, Road Signage and Boundary Markers**
  - 6.1 **To receive requests and decide further action on:**
    - i) Newby Street light Consultation  
The Clerk advised that since the last meeting he had received one written representation in favour of the lights and 2 verbal ones in favour of dark skies. The Clerk also reported that the cost for

upgrading the lights to part-night downlighters would be £1,415 and that there could potentially be grant funding from Dry Rigg Quarry Environmental fund if further wildlife conservation and biodiversity benefits could be demonstrated. A petition was handed to the council signed by numerous households at the eastern end of the village against any street lighting especially at that end of the village. As it appeared no compromise could be achieved the matter will be held over to consider next steps.

- ii) Pot holes were reported at Wenning Bank and Lawsings Brow and it was **RESOLVED** that the Clerk would log these on the NYC portal.

**7. To receive information on the following ongoing issues and decide further action where necessary:**

**7.1 Parish Maintenance Matters**

None

**7.2 The community emergency plan, community defibrillator training and other topics related to the emergency services**

*Cllr Elphinstone advised that Eddie Styles would be monitoring the defibrillators whilst she was on holiday.*

**7.3 Climate Emergency**

The sustainability Group representative had given apologies and there was no update.

**8. To consider and decide upon the following planning applications**

- i) **26/00018/FUL** Full planning permission for construction of garage and upper living Accommodation. *Old Butt, High Bentham, North Yorkshire, LA2 7AN.* The Council acknowledged the application and had no objections to the proposals.

**9. To receive the following planning decisions / information**

- i) **C/18/640** Householder planning permission for the erection of an accessible garden structure to be utilised as a home office within the current private garden, with a ramped access from the existing house via the existing masonry opening (window to be enlarged to a door). *Barn House, Riverside, Clapham, LA2 8DS* **Approved Conditional**

**10. Employment Matters**

- i) The Council **RECEIVED** notification the adverts for the new Clerk would be posted to all noticeboards in the next week and would be in the April newsletters for Clapham, Bentham and Ingleton and the May edition for Austwick (the next publication). The timeline for the process is applications to be received by Monday 18<sup>th</sup> May with interviews Thursday 28<sup>th</sup> May, handover through June and in post for 1<sup>st</sup> July.

**11. Financial Matters**

11.1 The Council **RECEIVED** detailed bank statements as at 31<sup>st</sup> December 2025 of;

HSBC1 £ 4,929.56

HSBC2 £13,373.31

11.2 The Council **RECEIVED** the Bank reconciliations as at 28<sup>th</sup> February 2026

11.3 The Council **APPROVED** the following payments

- i) Village Hall (March Meeting) - £23.00
- ii) Bentham News (Clerk advert) - £46.00
- iii) Clerk's March Salary - £341.80
- iv) Clerk's April Salary - £341.80
- v) Clerk's Dec – Mar Expenses - £19.77

11.4 The Council **RECEIVED** notification the Account-ant had advised they were no longer undertaking Audits when the Clerk attempted to book a date. The Clerk is now working with Grace Drummond to see if she will be able to undertake the review for the Council.

**12. Matters for Consideration.**

**12.1 To receive and respond to items of correspondence received prior to this meeting**

- i) YDNPA Spring Parish Forum – It was **RESOLVED** that Cllr Dawson would look to attend the Grassington session on 7<sup>th</sup> May.

- ii) Charity Reception of the Chairs of North Yorkshire Council and Yorkshire Air Ambulance. The Council **RECEIVED** the invitation but would not be sending an attendee.
- iii) Government's Local Power Plan *The Council **RECEIVED** details of the Plan from Sir Julian Smith MP and **RESOLVED** that the Clerk advise the Sustainability Group.*

**12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda**

- i) Clapham Station Notice Board. The Clerk had been contacted by a resident of the Flying Horseshoes cottages suggesting that the board would benefit from a coat of varnish and a new post. It was **RESOLVED** that the Clerk would speak to Paul Hudson to see if he could undertake the work.
- ii) Cross Haw Lane Road Closure 28/04 – 1/05 (Water) The Council **RECEIVED** the notification.
- iii) Pensions Regulator re-enrolment & re-declaration. The Council **RECEIVED** notification that the Clerk had undertaken the necessary activities to ensure compliance.

**13. To notify the Clerk of matters for inclusion on the agenda of the next meeting.**

*Lodges at Clapham Station*

**14. Parishioner Matters Arising** – Items not raised at start of the meeting but now relevant because of previous discussions. None

**15. To confirm the dates of the next meeting as** Wednesday May 20<sup>th</sup> 2026 at 19:30 (to commence with the Annual General Meeting of the Parish Council).