

CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 17th June 2026

MINUTES

Present: Cllrs Colin Price, John Dawson, Diane Elphinstone, Maria Farrer

In Attendance: Steven Culver (Parish Clerk & Responsible Financial Officer) & 5 members of the public.

1. To receive apologies Cllr Jill Buckler

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's Register of Disclosable Pecuniary Interests **None**

2.2 To receive, consider and decide upon any applications for dispensation **None**

3. To confirm the minutes of the meetings held on 26th March 2026 as a true and fair record

*The Parish Council **RESOLVED** that the minutes as presented should be approved and signed by Cllr Price as a true and accurate record.*

4. To receive updates on actions from previous meetings not covered elsewhere on the agenda.

Meeting 16-04-2025

iv) The Council to obtain a quote for ditching work on Keasden Road. One *Quote received for £700 +VAT; it was **RESOLVED** that this action should be closed as no further quotes are forthcoming, and the issue is actually the responsibility of North Yorkshire Highways.*

Meeting 26-03-26

- i) The Clerk to write to the Deputy Mayor requesting additional Police resources be deployed during the "traveller season". *An e'mail was sent on 27th March, no response was received but the season is finished. **COMPLETE*** An issue was raised regarding a "semi-permanent" camp at the far end of the "Old Road" by the A65 and it was resolved that this be reported to the Police & Area 5 Highways by the Clerk
- ii) The Clerk to Log the Potholes on Lawsings Brow & Wenning Bank on the NYC Portal **COMPLETE**. The Lawsings Brow pothole is believed to be the result of the water passing under the Train Line and it was **RESOLVED** that the Clerk would raise the matter with Network Rail again.
- iv) The Clerk to advise the Sustainability Group of the Government's Local Power Plan. **COMPLETE**

5. To receive the Police Report

30 incidents reported between 25.03.26 & 14.06.26.

*Reports include – Safeguarding, Highways animals on A65/BDV, Firearms admin, abandon calls, Wildlife – deceased badger caught in snare, lost number plate, Cave rescue planned event, Concern of injured caver, Road Related Offence – speeding/parking, Civil trespass
5 Reports Appleby Fair ASB travellers in carpark, Fake notes & suspect attempt damage to lock & door surround*

18.04.26 - Concern for welfare/safety – walker – in order

25.04.26 – RTC 2 vehicle – trailer lost load – A65

01.05.26 – RTC – Single vehicle

08.05.26 – X2 - RTC – vehicle via lamb – Clapham Moor

10.06.26 – Damage to collection box & theft of money

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on:

- i) A65 Austwick to Clapham Public Bridleway Improvement Project. The Meeting **RECIEIVED** notification the project was due to take place between 8th June and 8th December
- ii) Weeds by walls in Clapham. The Summer season leads to an influx of tourists and the weeds by the walls force cars to park further into the middle of the road restricting access. It was **RESOLVED** that the Clerk would liaise with Cllr Farrer and write to both the Highways agency and the YDNPA.
- iii) Verge behind YDMT and in front of Bull & Cave Farmhouse. It was **RESOLVED** that since all other areas were maintained by residents within the village this was not something the Council felt it should be responsible for. Whoever takes responsibility for mowing The Green should be approached to undertake the work.
- iv) Blocked drain corner of Church Avenue and River. The Council **RECEIVED** notification that this had already been raised on the NYC Highways Portal.

- v) The meeting **RECEIVED** notification that the “Riverside” Street sign near the Old Saw Mill has disappeared. It was **RESOLVED** that the Clerk would raise this on the Highways Portal
- vi) The meeting **RECEIVED** notification that the white lines including “Keep Clear” & “SLOW” around the New Inn required repainting. The Clerk advised that these had previously been flagged to NYC but would be logged on the Portal again.
- vii) The meeting **RECEIVED** notification that Station Road between the A65 and Station had not been cleared on leaves in the past winter and the build up was already starting to lead to weeds growing up on the newly tarmacked footpath. It was **RESOLVED** that the Clerk log the issue on the Highways Portal.
- viii) The meeting **RECEIVED** notification that there were trees growing out of both Wenning Bridge and Temperance Hall Bridge on the Mewith Road. It was **RESOLVED** that the Clerk log on the Highways Portal.
- ix) The meeting received notification that the sight lines from the North side of Station Road to the A65 were particularly bad. It was **RESOLVED** that the Clerk would log these on the Highways portal.

6.2 To receive updates and decide further action on outstanding issues

- i) Newby Streetlights. Cllr Dawson proposed the following compromise solution to the meeting. The light at the Eastern end of the village be replaced by a low energy warm white downlighter with shields that is lit dusk to 10:00 p.m. and 6:30 am. to dawn. The light by the Caravans be replaced like for like. It was **RESOLVED** that this be agreed and duly minuted and the Clerk to place the order with Harrison & Cross.

7. To receive information on the following ongoing issues and decide further action where necessary:

7.1 Parish Maintenance Matters

- a) Clapham Station Noticeboard. It was **RESOLVED** that the Clerk accept the received quote for £190 from Paul Hudson and request him to undertake the work.
- b) Japanese Knotweed on riverbank – The Clerk had received an e’mail notifying the Council of the issue. This had been passed to the Estate and matter is in hand for removal in the autumn (the appropriate time).

7.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

*Cllr Elphinstone **ADVISED** that the Defibrillator at the Old Saw Mill had been used in earnest last week and new pads were being ordered. Also, that the Emergency Plan was being updated and would be logged with NYC Resilience & Emergencies Team.*

7.3 Climate Emergency

The sustainability Group representative had given apologies and there was no update.

8. To consider and decide upon the following planning applications

- i) **26/00545/FUL** Full planning permission for installation of waste water treatment plant to serve Temperance Hall. **Temperance Hall Reebys Lane Keasden**
- ii) **C/18/624H/LB** Listed building application to retain works undertaken to replace the existing roof structure and rebuild the 5 No stone columns off new foundations including re-slating with salvaged and replacement Burlington slate at **Saw Mill Cottage, Clapham, LANCASTER, LA2 8DU**
- iii) **C/18/624G** Full planning permission to rebuild the stone columns on new concrete slabs using reclaimed stone from previous columns and replace complete roof structure and re-slate with reclaimed and replacement Burlington slate to match existing on new C24 preservative treated softwood roof structure (retrospective). **The Log Store, The Old Sawmill, Eggshell Lane, Clapham, LA2 8DU**

The Council was in favour of all applications but had no comments to make on them

9. To receive the following planning decisions / information

- i) **C/18/640**, Householder planning permission for the erection of an accessible garden structure to be utilised as a home office within the current private garden, with a ramped access from the existing house via the existing masonry opening (window to be enlarged to a door), **Barn House, Riverside, Clapham. Approved – Conditional**
- ii) **Planning Inspectorate Appeal – 6001808, Ingleborough Hall, Church Avenue, Clapham. APPEAL ALLOWED AND PLANNING PERMISSION GRANTED.**

10. Employment Matters

- i) The meeting **RECEIVED** notification that Alex Ashworth had been appointed as the New Clerk. Handover would be happening over the next couple of weeks and Alex would take up his post from 1st July 2026.

11. Financial Matters

11.1 The Council **RECEIVED** notification of automated payments and receipts made since last meeting –

- i) 2026/7 Precept pt1 £3,950
- ii) 2025/6 VAT refund £209.61

11.2 The Council **RECEIVED** the detailed bank statements as at 31st May 2026 of;

- HSBC1 £6,945.63
HSBC2 £13,419.99

11.3 The Council **RECEIVED** the Bank reconciliations as at 31st May 2026

11.4 The Council **APPROVED** the following payments

- i) Formal Sign-off to May payments that required e’mail approvals due to meeting cancellation
 - a) YLCA membership subscription £342
 - b) AJ Gallagher Insurance renewal - £467.35
 - c) Clerk’s May Salary - £341.80
 - d) 2026 Audit Fee Lowkber Bookkeeping - £150.00
 - e) Clapham cum Newby Village Hall (May & June meetings) - £54.00
 - ii) May / June Invoices for approval
 - a) Clerk’s June Salary - £341.80
- 11.5 The Council **RECEIVED** the closing financial position for the 2025/26 financial year. The Clerk advising that the year had ended with a net surplus of £338 which was £2,512 ahead of the budget for the year. The principal favourable variances were; Electricity Charges (£936), Recreation and Amenities £942, Staff Costs £337, Unrequested Donations £390 offset by Purchase of the New Laptop (£409), unanticipated defibrillator battery for CRO machine (£237)
- 11.6 The Council **RECEIVED** the 2025-26 Audit report which contained no recommendations or observations. The Chairman & Clerk the signed the following documents for Submission
- i) Certificate of Exemption
 - ii) Annual Governance Statement
 - iii) Accounting Statement

12. Matters for Consideration.

12.1 To receive and respond to items of correspondence received prior to this meeting

- i) Yorkshire Dales Local Plan Consultation – No comments were made
- ii) North Yorkshire Council Parish Charter– No comments were made
- i) Clapham School – The Council **RECEIVED** notification that it is currently up for sale as a “Community Asset”
- ii) Yorkshire & Humber Climate Ambassadors scheme– No comments were made
- iii) Clapham Brownies & Guides campaign “Protect our Peaks”. The Council noted that this was a good initiative and it was **RESOLVED** that the Clerk would respond on behalf of the Council.
- iv) Annual Parish Fete. The Council **RECEIVED** notification that the Fete would be on 25th July with the request that mowing of St James’ churchyard take place shortly before.
- v) Forest of Bowland Community Nature Fund. The Council **RESOLVED** this was something that could fund a footbridge across the River Wenning and that this should be added to the next agenda.

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

- i) St James’ Churchyard upkeep. It was **RESOLVED** that the Matthew Holroyd should undertake work to clear paths and trim trees and shrubs as he deems appropriate.
- ii) The Council **AUTHORISED** payment of £700 to Matthew Holroyd for year-to-date mowing of St James’.

13. To notify the Clerk of matters for inclusion on the agenda of the next meeting.

Clapham Brownies Protect our Peaks Campaign, Wenning Foot bridge

14. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions.

*The Council **RECEIVED** notification of the village maintenance activities undertaken by Ann Stewart and Rose Whittaker for which it expressed its sincere thanks.*

15. To confirm the dates of the next meeting as Wednesday July 15th 2026 at 19:30.