

# CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 16<sup>th</sup> September 2026

## MINUTES

**Present:** Cllrs Colin Price, John Dawson, Diane Elphinstone

**In Attendance:** Alex Ashworth (Parish Clerk & Responsible Financial Officer) & 7 members of the public.

1. **To receive apologies** Cllr Maria Farrer, Jill Buckler
2. **Code of Conduct and Disclosable Pecuniary Interests**
  - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a member's Register of Disclosable Pecuniary Interests **None**
  - 2.2 To receive, consider and decide upon any applications for dispensation **None**
3. **To confirm the minutes of the meetings held on 15<sup>th</sup> July 2026 as a true and fair record**

*The Parish Council **RESOLVED** that the minutes as presented should be approved and signed by Cllr Price as a true and accurate record.*
4. **To receive updates on actions from previous meetings not covered elsewhere on the agenda.**

The Meeting **RECEIVED** updates on actions from the June 2026 meeting. All actions complete. The updates for ongoing matters are detailed elsewhere in these minutes.
5. **To receive the Police Report**

*21 incidents reported between 16.07.26 & 12.09.26*

*Reports Include – Dog in vehicle, House alarm sounding, Highways sheep on road, ASB Environmental – Fire, Sudden Death, Road Related offence – manner of driving A65 – passed to other force, Fraud/theft – online images, Concern for safety/welfare/missing, Domestic Incident/safeguarding – Joint partnership working*

*28.07.26 – RTC – 2 vehicles – Tractor via Motorbike*  
*14.08.26 – RTC – 2 vehicles – Laithbutts to Radcliffe House*  
*29.08.26 – Theft of Bin – 3 previous bins stolen this year – Laithbutts Lane*  
*30.08.26 – RTC – Single vehicle – B6480*  
*02.09.26 – Theft of cooking Oil – The Old Sawmill Café*  
*12.09.26 – RTC – 2 vehicles & trailer – A65*
6. **Highways, Streetlight, Road Signage and Boundary Markers**
  - 6.1 **To receive requests and decide further action on:**
    - i) The Meeting **RECEIVED** notification that the tarmac was breaking up beneath the railway bridge at Clapham Station. It was **RESOLVED** that the Clerk would report to Highways.
    - ii) The Meeting **RECEIVED** notification that a drain was blocked in the village outside Croft Café. The drain is blocked solid with soil and requires jetting, not surface scraping. It was **RESOLVED** that the Clerk would report to Highways.
    - iii) The Meeting **RECEIVED** notification that an increasing number of pedestrians were walking along the A65 to get to Clapham village from the Dalesbridge and Orcaber campsites. Safety concerns were raised. It was **RESOLVED** that the Clerk would report to Highways for consideration of warning signs being installed.
  - 6.2 **To receive updates and decide further action on outstanding issues**
    - i) **Newby Streetlights:** The meeting **RECEIVED** notification that works have been performed on the streetlights in Newby village per the decision at June council meeting (Ref. 6.2(i)). Issues have been reported to the council in relation to the light at the East end of Newby village. Initially the light did not go off at all during the night. That was replaced but the light now does not go off until after 11pm. It was **RESOLVED** that the Clerk will re-iterate the specification with the contractor and request that further remedial work be undertaken in order that the installation meets the specification agreed in the June meeting.
    - ii) **Clapham village bins:** The meeting **RECEIVED** notification that North Yorkshire Council had reviewed the public bins installed in Clapham village, and has proposed an upgrade in capacity to two of the existing bins (one on Church Avenue, one on the B6480 (Near Bridge)), with collection frequency

unchanged. The proposal requires a partial contribution of £222.48 from the Parish Council. It was **RESOLVED** to proceed with the proposal, and should capacity continue to be a challenge, the Clerk will request a further review in future.

- lii) **Rubbish left on Old Road Clapham:** The meeting **RECEIVED** notification that the Police, Highways and North Yorkshire Council have been notified of the waste left on Old Road. The response from North Yorkshire Council was that this is not Council owned land, and that the landowner would need to perform clearance. The Clerk will contact Ingleborough Estate to clarify the ownership status of the land, and request clearance via the land owner. Furthermore, the Clerk will investigate whether the road can be blocked off to prevent future occupation.
- iv) **Road markings in Clapham Village:** The meeting **RECEIVED** notification that the white lines including “Keep Clear” & “SLOW” around the New Inn required repainting. The Clerk advised that these had previously been flagged to NYC but would be logged on the Portal again.

**7. To receive information on the following ongoing issues and decide further action where necessary:**

**7.1 Parish Maintenance Matters**

- a) Non-drinking water fountain beside Clapham Beck – The Council **RECEIVED** notification that residents had performed work to unblock the fountain, however, it is still leaking. It was **RESOLVED** that Cllr Dawson would investigate and determine further action.

**7.2 The community emergency plan, community defibrillator training and other topics related to the emergency services**

Cllr Elphinstone **ADVISED** that there are no related matters since the July meeting.

**7.3 Climate Emergency**

The sustainability Group representative had given apologies and there was no update.

**8. To consider and decide upon the following planning applications**

- i) **F106100 – Yorkshire Dales National Park Authority – Protected tree application.** Riverbank, Clapham (w3w: editor.flash.scorecard) – Fell one sycamore
- ii) **C/18/109R/LB – Ingleborough Hall** - Listed building consent for refurbishment, repair, restoration and associated works to Ingleborough Hall, including use of the ancillary accommodation within the former service wing and associated cottage for short-term holiday letting at Ingleborough Hall, Church Avenue, Clapham, LA2 8EF
- iii) **C/18/109Q – Ingleborough Hall** - Householder planning permission for refurbishment, repair, restoration and associated works to Ingleborough Hall, including use of the ancillary accommodation within the former service wing and associated cottage for short-term holiday letting at Ingleborough Hall, Church Avenue, Clapham, LA2 8EF
- iv) **C/18/176B – Householder planning permission for erection of a single storey rear extension and to build above the existing side extension to form a two storey side extension and for the installation of integral solar panels at 3, Old Road, Clapham, Lancaster, LA2 8JH**
- v) **26/04929/FUL – Full planning permission for the formation of first floor window - Calter Barn Wenning Bank Bridge to A65 Underpass Clapham North Yorkshire LA2 8ES**
- vi) **C/18/641 - Householder planning permission for installation of an EV Charger at 2, Sunnybank Cottages, Clapham, Lancaster, LA2 8DY**

**The Council was in favour of all applications and the Clerk will write in support of each.**

**9. To receive the following planning decisions / information**

- i) **North Yorkshire Local Plan update for Parish, Town and City Councillors** – Scoping consultation commences end. October for six weeks. It was **RESOLVED** that the council wishes to engage ahead of consultation and communicated the Clapham cum Newby Local Plan. The Clerk will write to share the Clapham cum Newby local plan, and advise that engagement ahead of consultation is requested.
- ii) **North Yorkshire Local Plan – Call for Sites Map – For information only**
  - a. Barn and Land Opposite Bull & Cave Farm, north of the B6480, Clapham - Residential
  - b. Land at Clapham School, Clapham - Residential

- c. Land west of Station Road and north of the A65, Clapham - Residential
- d. Land at Clapham Station, Clapham – Residential
- iii) **Yorkshire Dales National Park** – On-line Autumn Parish Forum – 17<sup>th</sup> November 2026. It was **RESOLVED** that Cllrs John Dawson and Maria Farrer will attend. The Council wishes to table the topic of solar panels for inclusion in the discussion. The Clerk will write to confirm.
- iv) **York and Yorkshire Combined Authority draft Local Transport Plan** – It was **RESOLVED** that the Clerk will respond and re-iterate the desire to have a bus link between Clapham Village and Clapham Station, which aligns with the principles set out in the York and Yorkshire Combined Authority draft Local Transport Plan.
- v) **26/00018/FUL** – Full planning permission for construction of garage and upper living accommodation – Old Butt High Bentham, LA2 7AN. Planning application has been **Withdrawn**.

## 9. Employment Matters

No matters raised

## 11. Financial Matters

11.1 The Council **RECEIVED** the detailed bank statements as at 31<sup>st</sup> May 2026 of;

HSBC1 £5,062.26

HSBC2 £13,505.95

11.2 The Council **RECEIVED** the Bank reconciliations as at 31<sup>st</sup> August 2026

11.4 The Council **APPROVED** the following payments:

- i) September invoices/Payments for approval
  - a) Clerk's September Salary - £351.40
  - b) Clerk's backdated Salary Award (July and August) - £19.20
  - c) Clapham Community Tree Nursery – Rental payment for 4/8/26 – 4/8/27 - £10
  - d) Clapham Cum-Newby Village Hall – Payment for September Meeting - £18
  - e) Clapham Station Noticeboard – Payment for repair works – P Hudson - £192.88
- i) Requests for donation:
  - a) Settle Area Swimming Pool – Chris Hurst (Chair of Trustees for Settle Area Swimming Pool) presented a request for donations, including a background to the Pool, the services provided, the cost base, and two upcoming projects for which funding would be welcome. The council **RESOLVED** to offer a donation of £250.
  - b) Contribution to maintenance (including strimming) of Toll Bar plantation. Requested donation of £300 **not approved**, but will be reconsidered subject to support in turn from the Yorkshire Dales Millennium Trust.

11.4 The Council **RECEIVED** the Parish Precept Arrangement Letter, requiring that the Council submit a Precept for the 2027-28 financial year by end December 2026. It was resolved that the Clerk will bring multiple options to the October 2026 meeting alongside a draft budget, including options to increase the Precept.

11.5 The Council **RECEIVED** YLCA Pay Scales for 2026/2027.

## 12. Matters for Consideration.

### 12.1 To receive and respond to items of correspondence received prior to this meeting

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- i) Request from owner of The Old Manor House bar to erect a new bench in Clapham village (alongside Clapham Beck opposite Croft Café) – It was **RESOLVED** that the Council supports the installation of a new bench in this location, and advised that permission should be sought from Ingleborough Estate as the landowner at the proposed location.
- ii) Enforcement of planning consent for lodges at Clapham Station – It was **RESOLVED** that the Clerk would write to planning enforcement to chase enforcement action. A timeline of communication was shared by Cllr Diane Elphinstone.

- iii) Access to Nature Trail for Newby residents – It was **RESOLVED** that this is not a matter for the Council.
- iv) Trees on beck side opposite The New Inn – The meeting **RECEIVED** notification that the verge had been cleared by resident Ann Stewart. The Council extends sincere thanks for this work.
- v) Changing the day of future parish council meetings – It was **RESOLVED** that the Council meetings would move to the third Tuesday of each month, commencing January 2027.
- vi) Consideration for direct employment of a parish caretaker – The Council discussed the potential for a directly employed caretaker. It was **RESOLVED** that the Council would not progress this at this stage, and will continue to contract on an ad-hoc basis when works are required.

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

- i) Invoice received from Harrison & Cross for £804 in relation to the streetlight works in Newby village. It was **RESOLVED** that payment would not be made until the installation complies with the specification agreed by the Council. The Clerk will inform Harrison & Cross.

### **13. To notify the Clerk of matters for inclusion on the agenda of the next meeting**

**14. Parishioner Matters Arising** – Items not raised at start of the meeting but now relevant because of previous discussions.

14.1 No further items raised.

**15. To confirm the date of the next meeting as** Wednesday 21st October at 19:30